

AUDIT CHECKLIST

Date Time..... Auditor			
Contractor Site Supervisor			
LocationTCP No:			
Type of Work			
Duration of Work			
Road Configuration			
Rate the following manner			
<input checked="" type="checkbox"/> Acceptable <input checked="" type="checkbox"/> Not Acceptable <input checked="" type="checkbox"/> N/A Not Applicable			
No	Conditions	TCAWSM Section	Rating
1	TCP		
1.1	Is an approved TCP on site?	4.3.1 & 4.3.2	
1.2	Is the TCP relevant for the works in progress	4.3.2	
1.3	Is the TCP correctly implemented (ie all signs and devices in place and at correct spacing)?	4.3.2	
2	Roadwork Speed Limits		
2.1	Is a roadwork speed limit in place?	8.2	
2.2	Is the limit the correct one?	8.2.3	
2.3	Are all signs installed and at the correct spacing's?	8.2.4	
2.4	Is the speed limit authorized?	8.2.5	
COMMENTS			

3	Traffic Controllers		
3.1	Are Traffic Controllers being used?	8.1	
3.2	Have their Traffic Control Certificates been sighted?	8.1.1a	
3.3	Are they wearing high visibility clothing?	8.1.1b	
	Are they correctly authorized?	8.1.1b	
	Are they positioned to be visible to approaching traffic?	8.1.1d	
4	Portable Traffic Signals (PTS)		
4.1	Are portable traffic signals being used?	10	
4.2	Is the approach speed limit 80kn/h or less?	10.7.2	
4.3	Is minimum sight distance provided?	10.7.3	
4.4	Have the signals been approved for use?	T 10.7	
4.5	Are the signal Type Approved?	10.5	
5	Flashing Arrow Sign (FAS)		
5.1	Is a flashing arrow sign being used?	11	
5.2	Is it the correct Type?	3.2.2	
5.3	Is it located correctly?	11.4.4	
5.4	Is it Type Approved	11.2	
6	Variable Message Sign (VMS)		
6.1	Is a variable message sign being used?	3.2.8	
6.2	Is the message relevant?	3.2.8	
6.3	Is the sign located in a safe position?		
7	Safety Barriers		
7.1	Are safety barriers installed correctly?	9.6	
7.2	Have the correct barriers been installed?	9.6 & 3.3.7	
COMMENTS			
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8	Signs and Devices		
8.1	Are signs and devices in good condition?	4.3.2	
8.2	Are the signs clearly visible and not affected by other signs. Plant items, vegetation, shade, light glare etc?	3.1.1	
8.3	Are the correct sign sizes being used?	3.2.2	
8.4	Are signs duplicated?	3.2.4	
8.5	Are signs erected at the correct height and position?	3.2.7	
8.6	Are the signs erected to give correct sight distance?		
8.7	Are there any contradictory or superfluous signs, devices or markings?	4.3.2	
8.8	Have the need of pedestrians been provided for?	9.3	
8.9	Have the needs of cyclists been provided for?	9.4	
8.10	Are all property accesses to the site controlled?	9.7	
8.11	Are all cones and bollards installed at the correct spacing?	5.2.2	
8.12	Has the potential for end of queue accidents been considered and action taken?	3.5.7	
COMMENTS			
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RECOMMENDATION/CORRECTIVE ACTION			
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Auditor Site Supervisor			