

Council's Mandatory Release Information

This document lists all Mandatory Release documents as prescribed by the Government Information (Public Access) Act and how you can access them. This document will change from time to time with amendments (remove old, add new etc).

This document is a live document; should you find that a link does not work or a document has disappeared, please notify the relevant department so that it can be corrected.

Description of Information	How to access
Open Access Information	
Agency Information Guide (formerly the Publication Guide).	http://www.wagga.nsw.gov.au/_data/assets/pdf_file/0018/18153/Agency-Information-Guide.pdf
Information about the agency contained in any document tabled in parliament.	http://www.wagga.nsw.gov.au/city-of-wagga-wagga/council/open-access-information/document-tabled-in-parliament-by-or-on-behalf-of-council
Disclosure log (information on formal GIPA applications).	http://www.wagga.nsw.gov.au/_data/assets/pdf_file/0020/18155/Disclosure-Log.pdf
List of documents that Council does not make publicly available.	http://www.wagga.nsw.gov.au/city-of-wagga-wagga/council/open-access-information/record-of-the-open-access-information-that-is-not-available-due-to-an-overriding-public-interest-against-disclosure
Council's Policy Documents.	http://www.wagga.nsw.gov.au/city-of-wagga-wagga/council/policies
Council Contract register.	http://www.wagga.nsw.gov.au/city-of-wagga-wagga/council/open-access-information/contracts-register-home
Information About Council	
Council's adopted Code of Conduct	http://www.wagga.nsw.gov.au/_data/assets/pdf_file/0013/21325/CODE-OF-CONDUCT-2013.pdf
Code of Meeting Practice	http://www.wagga.nsw.gov.au/_data/assets/pdf_file/0008/16892/Code-of-Meeting-Practice.pdf
Annual Reports	http://www.wagga.nsw.gov.au/city-of-wagga-wagga/council/forms-and-documents/annual-reports
Annual Financial Reports	http://www.wagga.nsw.gov.au/city-of-wagga-wagga/council/forms-and-documents/annual-reports These are included with the Annual Reports as per statutory requirement that Financial Statements form part of the Annual Report
Audited Financial Statements (including Auditor's report)	http://www.wagga.nsw.gov.au/city-of-wagga-wagga/council/forms-and-documents/annual-reports These are included with the Annual Reports as per statutory requirement that Financial Statements form part of the Annual Report
Delivery Program & Operational Plans (Management Plan)	http://www.wagga.nsw.gov.au/city-of-wagga-wagga/council/forms-and-documents/delivery-program-and-operational-plan
EEO management plan	Contact Council's People & Culture Department – 1300 292 442
Policy concerning the Payment of Expenses & Provision of Facilities to the Mayor & Councillors	http://www.wagga.nsw.gov.au/_data/assets/pdf_file/0013/2218/Payment-of-Expenses-and-Provision-of-Facilities-to-Councillors-POL-025.pdf
Pecuniary Interests Return Register	Contact Corporate Governance – 1300 292 442
Agendas, Business Papers and Minutes of Council/Committee meetings:	http://www.wagga.nsw.gov.au/city-of-wagga-wagga/council/minutes-and-reports

Division of Local Government, NSW Department of Premier and Cabinet Representative Reports presented at a meeting of Council: 1. Section 430 Final Report 2. Legislative Council. Minutes of Proceedings No 7 – 5 June 2007	http://www.wagga.nsw.gov.au/city-of-wagga-wagga/council/open-access-information/document-tabled-in-parliament-by-or-on-behalf-of-council
Land Register	Contact Council's Property Division – 1300 292 442 The Land Register will be incorporated into Council's online property services system in due course.
Register of Investments	Currently recorded in the Monthly Policy & Strategy Committee reports found under Minutes & Reports http://www.wagga.nsw.gov.au/city-of-wagga-wagga/council/minutes-and-reports/policy-and-strategy-meetings
Delegations of Authority Register	Contact Corporate Governance – 1300 292 442
Register of graffiti removal work	http://www.wagga.nsw.gov.au/_data/assets/pdf_file/0020/16760/Graffiti-Register.pdf
Register of current declarations of disclosures of political donations kept in accordance with Section 328A of the LGA	Contact Corporate Governance – 1300 292 442
Register of Voting on Planning Matters - Wagga Wagga Planning Panel Meeting Protocols, Papers, Minutes	http://www.wagga.nsw.gov.au/city-of-wagga-wagga/council/southern-region-joint-planning-panel
Plans and Policies	
Local Policies adopted by Council concerning approvals and orders	http://www.wagga.nsw.gov.au/_data/assets/pdf_file/0020/5591/Local-Orders-Policy-POL-014.pdf http://www.wagga.nsw.gov.au/city-of-wagga-wagga/council/forms-and-documents/orders-and-notice
Plans of Management of Community Land	http://www.wagga.nsw.gov.au/city-of-wagga-wagga/recreation/strategic-recreation-documents
Environmental Planning Instruments, Development Control Plans & Contribution Plans:	http://www.wagga.nsw.gov.au/city-of-wagga-wagga/planning/document-quicklinks http://www.wagga.nsw.gov.au/city-of-wagga-wagga/recreation/strategic-recreation-documents
Information About Development Applications	
Development Applications and associated documents including the following: <ul style="list-style-type: none"> • Home Warranty Insurance documents • Construction Certificates • Occupation Certificates • Structural Certification Documents • Town Planner Reports • Submissions received on Development Applications • Heritage Consultant Reports • Tree Inspections Consultant Reports • Acoustic Consultant Reports • Land Contamination Consultant Reports Records of Decisions on DA including decisions on appeal	High-level information on Development Applications submitted after 2002 are available on Council's website. http://203.38.125.77/T1PRWeb/eProperty/P1/eTrack/eTrackApplicationSearch.aspx?r=WW.P1.WEBGUEST&f=%24P1.ETR.SEARCH.ENQ If you require information on older applications or other information that is not currently available on Council's website, please submit an informal application. http://www.wagga.nsw.gov.au/_data/assets/pdf_file/0013/2470/GIPA_Informal_Request_Application2.pdf Some documentation included as part of a Development application may not be able to be released in hardcopy format due to Copyright legislation. In these cases the documents in question will be available, via appointment, to view at Council's Offices.
Development Application assistance	http://www.wagga.nsw.gov.au/city-of-wagga-wagga/planning/development

Approvals, Orders & Other Documents	
List of Approved Building Applications	<p>http://203.38.125.77/T1PRWeb/eProperty/P1/eTrack/eTrackApplicationSearch.aspx?r=WW.P1.WEBGUEST&f=%24P1.ETR.SEARCH.ENQ</p> <p>If you require information on approvals for older applications, please submit an informal application.</p> <p>http://www.wagga.nsw.gov.au/_data/assets/pdf_file/0013/2470/GIPA_Informal_Request_Application2.pdf</p>
DA/Construction Certificate - Consent Records	<p>http://203.38.125.77/T1PRWeb/eProperty/P1/eTrack/eTrackApplicationSearch.aspx?r=WW.P1.WEBGUEST&f=%24P1.ETR.SEARCH.ENQ</p> <p>If you require information on approvals for older applications, please submit an informal application.</p> <p>http://www.wagga.nsw.gov.au/_data/assets/pdf_file/0013/2470/GIPA_Informal_Request_Application2.pdf</p>
Records of Building Certificates under the Environmental Planning and Assessment Act, 1979	<p>http://203.38.125.77/T1PRWeb/eProperty/P1/eTrack/eTrackApplicationSearch.aspx?r=WW.P1.WEBGUEST&f=%24P1.ETR.SEARCH.ENQ</p> <p>If you require information on approvals for older applications, please submit an informal application.</p> <p>http://www.wagga.nsw.gov.au/_data/assets/pdf_file/0013/2470/GIPA_Informal_Request_Application2.pdf</p>
Orders & Notices Issued by Environmental Sustainability & Regulatory Services	http://www.wagga.nsw.gov.au/city-of-wagga-wagga/council/forms-and-documents/orders-and-notices
Orders & Notices Issued by Planning & Development	http://www.wagga.nsw.gov.au/city-of-wagga-wagga/council/forms-and-documents/orders-and-notices
Plans of land proposed to be compulsorily acquired by Council, including compulsory acquisition notices.	Information may be requested by contacting Council's Finance Department - 1300 392 442
Leases and Licences for use of public land classified as community land	<p>Contact Council's Property Division – 1300 292 442</p> <p>The Land Register will be incorporated into Council's online property services system in due course.</p>