
Fact Sheet: Sewer Service Diagrams

Information regarding Sewer Service Diagrams required to be submitted to Council for S68 Plumbing Activity Approval applications

Since 1 July 2009, Council requires a licensee to submit Sewer Service Diagram layouts for residential, commercial and industrial property, in line with the requirements of the Plumbing & Drainage Act 2011 No. 59.

Format of Sewer Service Diagrams

A Sewer Service Diagram must be submitted to Council in electronic PDF format before a final plumbing inspection can be booked.

When you need to create a new diagram or amend an existing one you can:

- Create a new diagram on an existing Wagga Wagga City Council Sewer Service Diagram Template in electronic format
- Create a diagram on a clean site survey plan. For example, sewer diagram, building and boundary outline only, then paste it onto a PDF template, following Wagga Wagga City Council's requirements.
- Amend an existing plan, but the complete job must be shown.

Information to be included in Sewer Service Diagrams

All Sewer Service Diagrams must be submitted under the following specifications:

(a). Be drawn to one of the following scales:

1:200

1:250

1:500

(b). Include symbols and abbreviations as shown on the template available from Council's website

- Other symbols or abbreviations are not to be used
- All lettering and figures are to be clearly indicated
- Plans are only to show sewer/stormwater drainage, boundaries and building outlines

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- Clean survey plans can be pasted onto Wagga Wagga City Council templates with all relevant details as per template
 - A4 is the preferred format for all cottage drainage plans
- (c). Clearly show all property boundaries and building's outline.
- (d). Clearly show the sanitary drainage layout indicating all internal points, external drainage, trade waste and any grey water treatment/diversion system up to the point of connection with Council's sewer system, including the connection point to any existing drainage on the property.
- NOTE: where a community title development is connected to a Council sewer system, the Sewer Service Diagram must be labelled "Private Sewer Community Title".
- (e). All information boxes must be completed in accordance with the template.
- (f). Street frontages must be shown.
- (g). North Point must be shown.

NOTE: The information on the diagram must be completed in 0.25mm black pen.

Sewer Service Diagram Templates

A4 and A3 Sewer Service Diagram templates are available on Council's webpage at www.wagga.nsw.gov.au under Planning – Document Quicklinks.

Submitting a Sewer Service Diagram

You must email the Sewer Service Diagram to Council's Plumbing Section at council@wagga.nsw.gov.au prior to requesting a Final Plumbing Inspection.

FAQS

- Q. Do I need to put any measurements on the diagram?
- A. No, the diagram must be drawn to scale.

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Q. Do I need to make a note about any pressure sewer systems on the diagram?

A. Yes, indicate at the point of connection that it is a pressure sewer system.

Q. Do I need to show easements on the diagram?

A. No, this information is shown on the property title documentation from the Lands Titles Office, where it has been registered.

Q. Does the diagram need to show where a new junction is cut in and an existing junction sealed?

A. Yes, a note needs to be made that the old junction has been disconnected, sealed and a new junction cut in. the measurement from the boundary should be included to help locate the junction in the future.

Q. When do I need to submit a diagram?

A. When all the drainage is completed, the drainage diagram **must** be provided to Council's Plumbing Section 48 hours prior to requesting a Final Inspection. Any non-compliance must be rectified before the Certificate of Compliance is issued / submitted when a re-inspection is done.

Q. Am I required to show the distance to the drainage mainstream manhole?

A. No, this is shown on Council's service location print, which shows Wagga Wagga City Council's sewers.

Q. Does private infrastructure drainage, eg. greywater treatment system, need to be included?

A. Yes, all household drainage as well as the greywater treatment device needs to be shown.

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Q. Am I responsible for the work shown on the diagram?

A. Yes, for the work you have carried out and updated to meet compliance.

Q. Can I engage a suitably qualified business to draw my diagram?

A. Yes, but you are still responsible for the accuracy of the content of the diagram.

Q. What happens if I don't supply a diagram?

A. No final plumbing inspection will be carried out until a diagram is submitted.

Further information

Further information can be found on Council's website at www.wagga.nsw.gov.au under the planning section and plumbing tab or by phoning Council's plumbing section on 1300 292 442.