

QUARTERLY REPORT

January-March 2012



Wagga Wagga
City Council

Integrated Planning and Reporting - Quarterly Report March 2012

Strategy 1.1: Encourage our community to be engaged, involved and informed about the decisions impacting them

Council continues to actively engage with the community in a number of ways including:

- Community participation through Advisory Committees
- Village Consultations
- Councillor Lounge Program
- Quarterly Reporting of the Delivery Program
- Annual Report
- Newsletters
- Council reports and media releases
- Specific project/program consultation

Council has undertaken consultation with the Tarcutta and Galore communities in the last quarter as part of the ongoing cycle of village consultations. Specific consultation with the business community in Dobney Avenue has also taken place.

The trial of the Councillors Lounge program has provided an opportunity for community members to discuss items of interest with their councillors as they undertake their shopping at the Market Place. The trial period is now completed and a review of the program is now underway.

Council has developed a new Community Engagement Strategy which will be presented in a draft form to the Council meeting on 28 May 2012 prior to being placed on public exhibition.

Council is developing a new Community Engagement Strategy and planning has commenced for the 2012 Community Survey which will gather perceptions and satisfaction data which Council will use to inform resource allocation and improve service delivery.

DP1.01 Actively engage with the community to ensure open communication

Promote opportunities to build relationships with Planning stakeholder groups	ON TRACK
Best fit communication and engagement plans are developed and actioned in conjunction with responsible business owner	ON TRACK
The organisation is open and responsive to media enquiries and provides a range of information for dissemination	ON TRACK
Coordinate community engagement activities across Council	ON TRACK
Coordination and facilitation of programmed village consultations	ON TRACK
Implement Village Plans	ON TRACK
Manage the Multicultural Aboriginal Youth, Seniors and Arts Advisory Committees (s/p)	ON TRACK
Provide communications advisory across the organisation to formulate 'best-fit' communication and engagement plans and action	ON TRACK
Review Community Engagement Strategy in line with Council terms	ON TRACK
Annual review of Delivery program and Operational Plan	ON TRACK
Produce Annual Report every year	ON TRACK
Review performance on Community Strategic Plan prior to Local Government election	ON TRACK
Printed Communication from Council is distributed across the entire LGA on a regular basis	BEHIND SCHEDULE
<i>The Communications team are currently drafting a Flood Update Edition of the Community Newsletter for distribution across the LGA.</i>	

DP1.03 Gather perceptions and satisfaction data and use to improve service delivery to the community

Conduct annual service perceptions surveys	ON TRACK
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Strategy 1.2: Develop Wagga Wagga as a regional leader with a strong identity

Council continues to proactively develop its regional leader status and promote a strong identity for the City in a number of ways:

- *Participating in and promoting regional cooperation through the Riverina Eastern Regional Organisation of Councils (REROC), Riverina Regional Cities (Wagga Wagga, Albury and Griffith) and The NSW Inland Forum (Dubbo, Tamworth and Wagga Wagga).*
- *Building partnerships with State and Federal Government through regular meetings with local members and lobbying for improved levels of funding to Ministers*
- *Hosting regional and statewide conferences - For example, Wagga Wagga is hosting the NSW Water Management conference in July 2012.*
- *Submissions on key issues which are of critical importance to Local Government at regional, state and national levels. Council has recently made a submission to the Expert Panel established to advance the question of Constitutional Recognition of Local Government.*
- *Attracting major events to the City. Council has adopted a new Major Events Policy and has entered into a three year sponsorship arrangement with the Greater Western Sydney AFL team. The City also hosted a pre-season NRL match between the Canberra Raiders and Canterbury Bulldogs in February 2012.*
- *The Evocities marketing campaign has raised the profile of Wagga Wagga among Sydney residents and has been successful in prompting a number of families to move to Wagga Wagga*

DP1.04 Promote a positive image of council in both the local community and the broader region

Act as custodians of City Brand to ensure widespread community acceptance and appropriate use

ON TRACK

Coordinate photography needs and cataloguing as per branding guidelines and publishing requirements

ON TRACK

Develop and implement City Entrance statements in line with City Brand

BEHIND SCHEDULE

The Draft City Entry Plan is ready and awaiting on Council approval of the Long Term Financial Plan and response from RAAF regarding proposed Airman's Heritage Park.

Host 2011 NSW Open Lawn Bowls event

ON TRACK

Implement City Image Strategy

BEHIND SCHEDULE

The City Branding plan is being implemented. The Draft City Entry Strategy is awaiting budget approval and response from RAAF regarding proposal.

Promote Wagga Wagga and the Region using new City Branding

ON TRACK

Roll out community registration system for widespread use of City Brand

ON TRACK

Strategy 1.3: Lead the community with responsible, sustainable, effective, efficient and customer focussed organisations

Council is on track with the programmed actions for 2011/12 which contribute to a responsible, sustainable, effective and customer focussed organisation.

Council's Twitter account @wwccmedia was launched on 29 February 2012 in preparation for flood communications in recognition of the community's increased reliance on this medium as an effective broadcaster in emergency environments. During the flood event the Communications Team issued 280 tweets and the account accumulated 314 followers.

Council's tweets received 417 direct retweets and 88 manual retweets. Retweeting is an important way to disseminate the information well above and beyond the individuals directly following Council. In total, preliminary analysis of Council's Twitter account shows that the amount of activity surrounding the tweets led to Council tweets reaching the feeds of at least 131, 322 people

DP1.05 Develop and implement archive and storage strategy for organisation

Develop archive and storage strategy for organisation

ON TRACK

DP1.06 Take advantage of new and emerging technology to improve services

Install new Point of Sale System for Oasis

ON TRACK

Decommission of Old Systems

BEHIND SCHEDULE

The conversion of the data within the LGIS system is proving to be more complex than first anticipated, causing delays in the progress of the overall project. Staff are still working on a process to convert the data and migrate into Council's current corporate systems.

Implement increased video, live chat, blogging, pod cast and social media networks as per community demand and Council program requirements.

ON TRACK

Manage Council website for continual structure/content improvement - work with business units for organisational and cultural change to present website content as succinctly and accurately as possible.

ON TRACK

Maintain and renew corporate IT infrastructure

ON TRACK

Provide regular information and events to stakeholders on the local and regional economy

ON TRACK

Advertising methods and placements are conducted within a strategic framework that reflects our communities existing and emerging information gathering techniques and preferences

ON TRACK

Conduct review of IT security measures

NOT PROGRESSING

This review will be scheduled to take place in the first quarter of next year.

Implement a new software solution to meet the needs of the new Enforcement Manual

ON TRACK

Investigate digital signature software solutions

ON TRACK

Implement a software solution to meet the needs of the new Awnings Policy

ON TRACK

Implement a system to streamline the application process for Section 138 applications

BEHIND SCHEDULE

This project has stalled due to high workloads. This project will continue with further consultation with the business area.

Redesign the employee index in ECM to enable the easy storage and retrieval of employee related records

ON TRACK

Identify mobile computing requirements for the organisation and develop a strategy to meet the needs

BEHIND SCHEDULE

The strategy is currently in draft mode and is expected to be distributed to key stakeholders in April 2012. Some additional work has been conducted in the background that may have an impact on the project, and the way Council moves forward with the selection of future products.

Implement a new animal impound software solution to meet the expectations of the organisation

ON TRACK

Implement Disaster Recovery solutions to meet the expectations of the organisation

ON TRACK

Review and upgrade email exchange servers

ON TRACK

DP1.07 Actively implement and promote Council's best practice governance policies and procedures	
Deliver Contract Services	ON TRACK
Facilitate corporate support services	ON TRACK
Facilitate Council Meeting Processes	ON TRACK
Facilitate quarterly reporting on Delivery Program and Operational Plan achievements through Corporate Reporting Process	ON TRACK
Facilitate support services to Councillors	ON TRACK
Government Information (Public Access) Act - Annual reporting for Open Access to Information	ON TRACK
Government Information (Public Access) Act - Completion of Formal and Informal Information requests	ON TRACK
Government Information (Public Access) Act - Maintain Publication Guide	ON TRACK
Manage Fraud Management Framework	BEHIND SCHEDULE
<i>Review of Council's Fraud Management Framework has commenced. This is being reviewed in line with Council's Good Governance Framework to ensure alignment of objectives.</i>	
Review & Manage Good Governance Framework	BEHIND SCHEDULE
<i>Review of the Good Governance Framework has commenced. Due to the level of research required and the necessity to align the Framework with Council's Fraud Management Framework it is anticipated that the project will be completed by 30 June 2012.</i>	
Review and implement the Privacy Management framework	ON TRACK
Provide training, support and advice in regards to councils records management requirements	ON TRACK
Facilitate Local Government elections	ON TRACK
Provide Corporate Governance support services	ON TRACK
Facilitate a legislatively compliant Open Access to Information	ON TRACK
Facilitate Good Governance mechanisms	ON TRACK

DP1.08 Ensure Council's risk management process reflects industry best practice across all of Council's functions	
Develop and implement a change management program for organisational risk awareness	ON TRACK
Improve and develop the project management methodology	ON TRACK
Maintain OHS Management System and Action OHS Audit Items	BEHIND SCHEDULE
<i>The Risk Management project is progressing and projects are being prioritised and scheduled for completion over the next quarter. Workplace inspections will be rescheduled to coincide with the new Workplace Health and Safety members.</i>	
Manage Corporate Business Continuity Plan including overview of the Disaster Recovery Plans for critical units	ON TRACK
Monitor, review and manage Corporate Insurances	ON TRACK
Review and update annual Risk Management Plan	ON TRACK
Implement contractor management project	BEHIND SCHEDULE
<i>Initial training was held for Contractors and also for staff managing contractors at Council. Further work is to be completed on supporting documentation and finalisation of the Contractor Safety Handbook.</i>	
<i>Additional training will be held for Contractors in July 2012 with regular ongoing Contractor Induction training programs to be scheduled at least twice a year. Work has also commenced with facilities to assist them to review their current process for site specific inductions and managing contractors appropriately.</i>	
<i>Significant work is still required to progress this large project.</i>	

Conduct asbestos management review	ON TRACK
Conduct consultation review in light of new legislation, election of representatives	ON TRACK
Conduct manual handling review <i>This project was postponed due to staff vacancies and the need to focus attention on the introduction of the new Work Health and Safety Legislation which came into effect 1 January 2012. This will commence once the new Work Health and Safety representatives are elected and able to assist with this review.</i>	NOT PROGRESSING
Conduct height safety review <i>This project was postponed due to staff resourcing and the need to focus attention on the introduction of the new Work Health and Safety Legislation which came into effect 1 January 2012. This will commence once the new Work Health and Safety representatives are elected and able to assist with this review.</i>	NOT PROGRESSING
Conduct noise management review and hearing assessments <i>Majority of employees identified attended hearing assessments in December 2011. The completion of hearing assessments for identified employees who have not yet attended, will be scheduled in the near.</i>	BEHIND SCHEDULE
Conduct risk management review	ON TRACK

DP1.09 Provide a sustainable workforce which supports the current and future service delivery needs

Communicate and implement the 2011/12 actions from the EEO Management Plan	ON TRACK
Conduct 2011 Employee Opinion Survey and evaluate and implement improvement initiatives	ON TRACK
Conduct HR Benchmarking	ON TRACK
Design, Develop and Implement Staff Learning & Development Initiatives	ON TRACK
Develop Aboriginal Employment Plan	ON TRACK
Maintain Councils Traineeship and Apprenticeship Program	ON TRACK
Review and monitor the Implementation of the Workforce Plan	ON TRACK
Implement Drug & Alcohol Policy	ON TRACK
Update, implement and manage the Individual Performance and Development Plan Process for all staff	ON TRACK
Upgrade Online Recruitment <i>A project plan has been completed and a quote is being sought from Aurion regarding time and cost to complete the implementation of the first stage of the upgrade. Stage 2 of this project is likely to occur in the latter part of 2011/2012 financial year.</i>	BEHIND SCHEDULE
Promote and implement the new Corporate Values	ON TRACK
Promote and Implement Councils Continuous Improvement Model and Business Improvement Tools	ON TRACK
Provision of timely and cost effective recruitment Services to Wagga City Council	ON TRACK
Management of Workplace Relations, and provision of timely advice in relation to Workplace Relations	ON TRACK
Review and report recommendations for Councils Job Evaluation System <i>Information has been sourced from the job evaluation system provider. A trip was made to Griffith Council to seek information on the implementation of the evaluation system. The information will be assessed prior to a report being prepared for e-team in March 2012.</i>	NOT PROGRESSING

DP1.10 Deliver a professional level of customer service

Construct Storage Shed at Alan Turner Depot	ON TRACK
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Assess Construction Certificate Applications and undertake the role of Principal Certifying Authority in a professional and timely manner	ON TRACK
Assess Development Applications within acceptable determination timeframes 70% of all development applications are determined within a 40 day timeframe.	ON TRACK
Authorise issue of S149 certificates and ensure that they are received by applicant within one week of receipt by Council	ON TRACK
Deliver Excellence in Customer Service throughout the organisation	ON TRACK
Development and review of Planning Directorate Work Process Manual. Collate register of all internal Planning Directorate processes and procedures and record within "Development Manual".	ON TRACK
Engage internal and external resources to ensure undrawn sewer diagrams for Wagga Wagga LGA are drawn These diagrams will be linked to relevant operating systems which will ensure quality and timely advice is provided upon request	ON TRACK
Implement Customer Service Improvement Action Plan	ON TRACK
Implement initiatives of Connecting Strategy	ON TRACK
Liaise with Planners and External Consultant to expedite delivery of Heritage management inputs to assist D.A. processing	ON TRACK
Maintain Council building assets	ON TRACK
Report on Customer Service Centre performance on a monthly basis	ON TRACK
Deliver Fleet Management Services	ON TRACK
Deliver Stores Services	ON TRACK
Deliver Workshop Services	ON TRACK
Assess and determine 70% of all Section 68 Local Government Act 1993, Plumbing and Drainage (Internal) applications within 7 days and undertake inspections to ensure compliance with AS3500 in a professional and timely manner.	ON TRACK
Provide high quality information technology and communications helpdesk support to council staff and the elected bodies	ON TRACK

DP1.11 Ensure the long term financial sustainability of Council through effective and prudent financial management

Budget Review (Cost) statements are completed for review within 3 working days of end of month	ON TRACK
Ensure effective debt recovery processes are in place	ON TRACK
Ensure Financial Statements are completed and lodged in accordance with statutory requirements.	ON TRACK
Manage General purpose revenue (ie investments) in accordance with investment strategies and policies	ON TRACK
Pursue opportunities to apply for eligible grants from State and Federal Government meet the grant criteria and for those programs that can be delivered with current capacity	ON TRACK
The Long Term Financial Plan is reviewed annually and reported to the community	ON TRACK
Undertake an annual review of Developer Contribution Plans and update as required	ON TRACK
Contribute to the financial credibility of Council by ensuring timely and accurate processing of: payments to employees; payment of invoices to suppliers and contractors; accounts receivable and quarterly rates notices.	ON TRACK

DP1.12 Implement sustainable procurement practices

Replace Plant and equipment	ON TRACK
Deliver Purchasing Services	ON TRACK

Strategy 2.1: Ensure health and support services address the needs of all sectors in the community

Council has successfully implemented the Safer Bars project funded by Attorney Generals Department in partnership with the Liquor Accord and the Local Area Police Command. This project compliments other actions as part of Council's Alcohol Management Plan being implemented to reduce alcohol related behavior affecting safety .

Council as an active partner has been supporting NSW Housing in the implementation of the Building Stronger Communities program. A particular focus has been the Design out Crime project addressing unsafe movement paths across suburbs. For this quarter Council has facilitated partnership programs across Ashmont and Tolland Community Centres continuing to engage collaboratively across a range of government and non government agencies in addressing health and support service levels.

DP2.02 Implement Alcohol Management Strategy

Implement Attorney Generals Safer Bars Project

ON TRACK

Strategy 2.3: Implement programs to help people feel safe at home and in public spaces

Council has provided a number of services and public programs including:

- Companion Animals services have with the operation of the Glenfield Road Animals Shelter and responding to Companion Animals complaints
- Monitoring and impounding of illegally placed and abandoned articles
- Enforcement of littering / dumped rubbish in areas of concern
- Parking enforcement throughout the Central Business District, licensed carparks and schools zones
- Routine food premise inspections to ensure compliance with required food safety laws and a particular support focus during the recent for proprietors of affected businesses who discarded contaminated food and drinks. Advise was provided for all affected business on cleaning and sanitising food premises. There is also ongoing attention and communication with food business owners to re construct food preparation areas in accordance with food legislation.

Following recent rains and flooding Environmental Health Officers worked together with NSW Health Officers on a number of Public Health issues. Health inspections were carried on residences to ensure toilets, shower, bath and kitchen sinks were in working order. Inspections of swimming pools and onsite septic system were also inspected. Council has facilitated the Environmental Health Officer (EHO) training programs and Group meetings through the NSW Food Authority which aims to strengthen the knowledge of EHOs to ensure consistent legislative compliance during inspections.

Through a combined initiative of both the Rural Fire Service and Council works have been undertaken to protect assets within our region. Works include fire trail construction/maintenance, the establishment of asset protection zones and installation of security boom gates and bollards. Asset protections zones have been mown and sprayed throughout Rocky and Willans Hill, the maintenance of asset protection zones within the villages and reserves has been completed. An inspection of the fire trail network will again be undertaken prior to the new financial year to determine priorities for the commencement of the 2012/13 fire season.

Development of the draft Awnings over Road Reserve policy and inspection regime has been undertaken and a final round of preliminary consultation with industry stakeholders is underway prior to presenting a report to Council requesting approval for a public exhibition period of the draft policy. It is anticipated to implement a public exhibition period from Saturday 17 December 2011 through to Monday 30 January 2012.

DP2.05 Implement Public Health and Safety Initiatives

Upgrade - Docker Street pedestrian rail crossing

ON TRACK

Deliver Companion Animal & livestock Management Services

ON TRACK

Deliver Impounding abandoned articles services

ON TRACK

Deliver Litter / dumped rubbish enforcement services

ON TRACK

Deliver Parking Enforcement Services

ON TRACK

Develop Awnings over Road Reserve policy and inspection regime.

ON TRACK

Ensure food premises meet required legislative standards

ON TRACK

Implement food hygiene educational programs

ON TRACK

Implement public health educational programs

ON TRACK

Implement public health immunisation program

ON TRACK

Maintain Fire Trails

ON TRACK

Manage Alfresco dining and display of goods in the Council area

ON TRACK

Undertake assessment and approval of on-site sewage management systems

ON TRACK

Undertake Health Inspections for Cooling Towers, commercial pools, Funeral Directors, skin penetration, and hairdressers to ensure they meet required legislative standards	ON TRACK
Deliver the Attorney Generals Safer Bars Project as part of the Alcohol Management Strategy	ON TRACK

Strategy 2.4: Keep our community spaces clean and healthy

In line with the implementation of the actions contained in Council's Environmental Sustainability Strategy Council has implemented a range of ecological and environmental educational programs for this quarter across the community to encourage community responsibility for keeping our City and water ways free of rubbish, pollution and aesthetically pleasing for community use.

Activities include regular promotional activity via various media outlets of Council's green guide and other education programs, Council's web site and social media platforms, community active days for clean up areas, school and general community educational and public programs and community partnership initiatives with groups like Erin Earth, Tidy Towns, CROW, Landcare etc...

Council has delivered environmental monitoring services and responds to community concerns regarding clean and healthy spaces.

DP2.01 Co-ordinate Family Day Care Services

Ensure the provision of quality childcare to children and families	ON TRACK
Promote and market family day care and in home care as unique child care options on the community	ON TRACK

Strategy 2.6: Ensure that a range of services, facilities and programs are available for people of all ages and abilities to enjoy

Council had delivered a range of cultural and social services and programs for all ages through the Wagga Wagga City Library, Riverina Regional Library and mobile library service, Art Gallery spaces, the Civic Theatre and performance spaces at the amphitheatre and music bowl, the Botanic Gardens and Civic Centre Museum sites, Oasis Swimming and Stadium Centre, sporting and recreation grounds and outreach suburban facilities such as Tolland, Koorringal and Ashmont. Council has sponsored and convened events and festivals for all ages across the City.

Council has secured recreation events and has endorsed to enter into partnership agreements with sporting organisations such as Greater Western Sydney to bring a range of programs and opportunities to the local community of all ages.

Council is an active partner in auspicing on behalf of Federal and State government a range of social programs that have implemented a range of services to people in isolated and disadvantaged areas of our City. This has also included the construction of the Ashmont Community Centre and associated programs being delivered particularly to young people of the area.

DP2.06 Provide, maintain and promote sport, recreation and leisure programs for the community

Acquire Land for Lineal Park development	ON TRACK
Secure sports and recreation events for Wagga Wagga	ON TRACK
Conduct Recreation Workshops	ON TRACK
Deliver Recreation programming - Rec & Open Space Strategy	ON TRACK
Provide aquatic facilities and programming to the community	ON TRACK
Provide dryland activities and programming to the community	ON TRACK
Provide Sporting and Recreation Facilities Improvement Grants	ON TRACK

DP2.07 Build Community capacity through the provision of social and cultural services and programs

Administer annual grants and contribution from Community Services Division	ON TRACK
Deliver Aboriginal Family Worker Program aimed at 0-5 years in relation to relationship, nutrition and care giving	ON TRACK
Deliver Aboriginal HACC program in accordance with ADHC RBA framework	ON TRACK
Deliver housing communities program - Housing NSW regeneration plan	ON TRACK

Facilitate inclusive and accessible community consultatons for council activites that effectively engage all sections of the community	ON TRACK
Maintain partnership funding levels for community services through representation on peak bodies bps2.5.10	ON TRACK
Regular evaluation and development to ensure a premium service is delivered	ON TRACK
Source, apply and acquit strategic funding applications	ON TRACK

DP2.08 Provide, maintain and promote community facilities, halls and Council properties	
Complete 'Strategic Property Review of Community Land' <i>The review has commenced with the scoping of this project and allocation of resources taking place.</i>	BEHIND SCHEDULE
Implement Strategic Property Review recommendations	ON TRACK

Strategy 3.2: Improve and maintain local community facilities

Councils infrastructure renewal and maintenance programs for 2011/12 are progressing well. The programs for cleaning and renewing culverts and the rehabilitation of sewer mains at the risk of failure are well advanced. The works for the construction of a new roundabout at the Boorooma Avocet intersection and the Wollundry Lagoon sediment removal projects were completed this quarter. The road reseal program is 51% complete.

Council has implemented regular maintenance, upgrades and development initiatives for parks, open space, recreation and sporting areas across the Local Government Area and the following highlights some of the focus areas for design, planning and implementation for this quarter:

- Improving the sports ground surfaces for example the upgrade to the irrigation system and laser levelling of the surface at McDonald Park. The new sand slit drainage system has been commissioned to commence in October 2012 as this project has been delayed due to the successful NRL trial game and the unseasonably heavy rain during February/March
- Implementing the dethatching of cricket grounds throughout to improve the field quality for regular cricket users and event users throughout the year
- Aerating, over sowsand fertilising for the winter code sports and ensure fields remain in operation during severe weather conditions throughout the winter months
- Construction of a two car parking adjacent to the playground in McCullough Street
- Implementation of the Charles Sturt University Memorandum of Understanding for development of equestrian facilities at Charles Sturt University. Designs and tender documentation have been completed and some early preliminary site works commenced and further workson commencement of contract will begin in the next quarter
- Development of a master plan for the Wagga Wagga Lawn Cemetery. The master plan will provide a staged development of the site over the next. A large amount of research has already been completed into the requirements of the cemetery. A landscape designer has been engaged and is currently consulting with all relevant stakeholders a draft to be available at the end of the next quarter. Complimentary to this planning is the development of a natural burial area within the existing Wagga Lawn Cemetery as adopted by Council. This project is nearing completion with all the established trees and hedging planted, the area has been wood chipped to provide the natural appearance. A winding path has been constructed through the area.
- Implementing a review of the indoor stadium with consideration to future requirements and partnerships. The review study will cover options and be complete at the end of May for further consultation with Council and a report for June Council meeting.
- Presentation works for our high use areas such as the Botanic Gardens, Victory Memorial Gardens and Collins Park. With high visitation numbers to all parks replacing the annual flowers to maintain the colour within the gardens throughout autumn and winter has been a focus along with undertaking maintenance of the parks for peak periods such as Easter and the School holiday periods. A five year site plan is being implemented with the first stage for the Botanic Gardens and Zoo area including replacement of perimeter fencing within the zoo to comply with legislative requirements and address user safety concerns. Complimenting this site plan is the hydraulic study being undertaken at the Botanic Gardens with a final report in June 2012.
- Installation of new playgrounds in areas of Jack Ave (Mount Austin), Balleroo Cres (Glenfield), Brookdale Hall and Uranquinty Sportsground. Work also undertaken includes replacing old coppice log edging at the following playgrounds: Maher St, Vestey St, Crisp Dve, Gracelands Park, Horsley St, Henwood Park, Undurra Dve and Best Graves.
- Delivery parks and reserves maintenance throughout Local Government Area. Maintenance schedules are delivered against annual budget service levels with a number of mowing and maintenance events to each area. Currently established service levels have been delayed and of higher levels than the normal delivery standard due to the combined effect of rainfall events either side of the March flooding and the flood event itself.

DP3.01 Plan, construct, maintain and manage Sports and Recreation Facilities

Unstructured Recreational Facilities	ON TRACK
Upgrade sporting fields playing surfaces	ON TRACK
Implement Lake Albert Management Plan	ON TRACK
Upgrade Cricket Facilities Citywide	ON TRACK
Implement Sportsgrounds Lighting Program	ON TRACK
Develop a Sporting Facility Strategy (Soccer Development)	ON TRACK

Apply bitumen seal to Car park at Netball Centre	ON TRACK
Design new amenities building at Jubilee Park	ON TRACK
Implement Equestrian Audit recommendations <i>This project has been allocated funding across 3 financial years. At this stage, Council officers have developed a Memorandum of Understanding with Charles Sturt University for the proposed works and a detailed plan has been developed. Construction of stage 1 will commence in May.</i>	BEHIND SCHEDULE
Implement outcomes from the Wagga Bicycle Plan	ON TRACK
Implement Recreational Assets Capital Works Plan	ON TRACK
Provide Bicycle Warning signage and destination maps on rural roads	ON TRACK
Replace Electrical substation at Jubilee Park <i>Delays in the installation have been due to council awaiting an assessment from the electrical provider.</i>	BEHIND SCHEDULE
Conduct feasibility study to replace Bolton Park Indoor Stadium	ON TRACK
Deliver Sportsgrounds Maintenance Program	ON TRACK
Implement Sportsground Renovations	ON TRACK
Maintain all recreation assets to an acceptable standard	ON TRACK
Replace Oasis Automatic Pool Cleaner	ON TRACK
Oasis - Additional Shade for 50m Pool	ON TRACK

DP3.02 Plan, construct, maintain and manage Parks, Gardens and Open Space

Renew and Maintain Playground Equipment	ON TRACK
Replace and upgrade Irrigation and Bores	ON TRACK
Renew and Maintain Structural Landscaping in parks and open space (pathways, fencing, kerb + gutter)	ON TRACK
Renew Parks Facilities - Village & Rural Area	ON TRACK
Replace Bridge over Model Railway at Botanic Gardens	ON TRACK
Construct new Regional Playground - Apex Park	ON TRACK
Replace Victory Memorial Gardens safety fencing and retaining walls around the Lagoon	ON TRACK
Implement Plan of Management Recommendations for Natural Reserves	ON TRACK
Implement recommendations from the Recreation and Open Space Strategy 2005-2015	ON TRACK
Maintain / renew signage at Parks, Sportsground and reserves, in compliance with insurance requirements.	ON TRACK
Renew and Maintain Parks furniture	ON TRACK
Develop Botanic Gardens and Zoo site management plan	ON TRACK
Botanic Gardens, VMG and CBD parks and streetscapes are maintained to a high standard	ON TRACK
Cut grass in parks and open space across the LGA in accordance with established service levels	ON TRACK
Finalise and implement Playground Strategy	ON TRACK
Implement Parks Maintenance Program to existing service levels across Parks and Open Space in the LGA	ON TRACK
Maintain Botanic Gardens and Zoo	ON TRACK
Maintain parks and gardens throughout the Local Government Area	ON TRACK
Maintain urban and village playgrounds to Australian Standards	ON TRACK

DP3.03 Plan, construct, maintain and manage Sealed Roads

Westbrook Road Safety Improvements	BEHIND SCHEDULE
<i>Works have been delayed due to wet weather and flooding late February and early March 2012. Works to recommence in early May, but unlikely to be completed prior to 30 June.</i>	
Lane Construction - 86 Hammond Avenue	ON TRACK
Construct Road infrastructure - Boorooma Street/Farrer Road Intersection	ON TRACK
Rehabilitate North Parade	NOT PROGRESSING
<i>This project has been re-prioritised according to risk and criticality and will not be proceeded with this financial year.</i>	
Implement Bridges Replacement Program	ON TRACK
Implement unfunded Traffic committee resolutions as adopted by Council	ON TRACK
Construct vehicle parking bay in McCullough Street, Tolland Heights	ON TRACK
Pavement Rehabilitation program	ON TRACK
Reseals Program	BEHIND SCHEDULE
<i>The 2011/12 reseal program has been affected by a number of different issues. Extensive preparation works associated with the proposed program, wet weather, the reallocation of resources to flood response and recovery works. The contractor will return in late April and early May to complete some of the reseal works, however, loss of ambient and road surface temperature is likely to prevent the completion of the program. Should this occur, additional pavement rehabilitation works will be undertaken to address the deteriorating condition of the sealed road network.</i>	
Conduct Glenfield Road Corridor Study	BEHIND SCHEDULE
<i>This project will be internally executed in 2012/13 with a review of the designs, preparation of cost estimates for each intersection treatment and road section upgrade based upon schedules of quantities and community/stakeholder consultation. One of the issues currently being addressed is the timing for upgrade of the rail overpass by Australian Rail Track Corporation to upgrade this section of the great southern railway line to double track and double stack height.</i>	
Maintain Roadside drainage and grade shoulders	ON TRACK
Maintain Sealed Roads	ON TRACK
Replace seal on road to Pomigalarna Reserve	ON TRACK
Control Roadside vegetation	ON TRACK
Conduct Urban Asphalt Program	BEHIND SCHEDULE
<i>A contractor was appointed at the February Council meeting. It is anticipated that the works will be delivered but are at risk of weather is unfavourable. Alternative methods of road renewal will be pursued if delayed.</i>	
Replace Kerb and Gutter	ON TRACK

DP3.04 Plan, construct, maintain and manage Unsealed Roads

Gravel Resheet Program	ON TRACK
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DP3.05 Plan, construct, maintain and manage Streetscapes

Construct Bus Shelters	ON TRACK
Implement Street Lighting Improvements Program - Roads & Traffic Facilities	ON TRACK
Lloyd Entry Treatments - Open Space Works	ON TRACK
Maintain street trees to the Australian Standard	ON TRACK
Upgrade Tarcutta Main Street	ON TRACK
Deliver Roadside Mowing Program	ON TRACK

Develop infrastructure plans for CBD and hospital precinct	BEHIND SCHEDULE
<i>The efficiency of the Hospital precinct will be subject to review once the rebuild has been completed. Council is about to appoint a Strategic Transport Planner to address this area as well as the whole of the Central Business District movement systems, parking and Urban Design issues which is a component of the review of Council's Spatial Plan.</i>	
Refurbish landscape at Tarcutta Street Underpass	ON TRACK
Replace Street Trees in line with condition and life expectancy	ON TRACK
Undertake detailed City Centre Transport, Parking, Landscape and Council Sites Development Study	NOT PROGRESSING
<i>These issues will be addressed following the appointment of a Temporary Strategic Transport Planner, appointed in April 2012</i>	
Undertake detailed Hospital Precinct Urban Design, Parking and Movement Study	ON TRACK

DP3.06 Plan, construct, maintain and manage Pathways

Improve Footpaths	BEHIND SCHEDULE
<i>The footpath contractor has committed to undertaking additional capital projects and maintenance works for WWCC. Due to these commitments, there is some doubt that the program will be complete by 30 June. If required, another contractor will be engaged to ensure that the works are complete.</i>	
Implement Cycleways	ON TRACK
Implement Pedestrian Access and Mobility Program (PAMP)	ON TRACK

DP3.07 Plan, construct, maintain and manage Sewer Systems

Implement Sewer Laterals Rehabilitation Program	ON TRACK
Implement Sewer Mains Rehabilitation Program	ON TRACK
Maintain Sewer Assets	ON TRACK
Implement renewal program for Gravity Sewer	ON TRACK
Replacement and Renewal of Sewer Plant	ON TRACK
Install Sewer Network Extensions	ON TRACK
Upgrade Sewer - Rising Mains	ON TRACK
Upgrade Sewer - Pumping Station pits	ON TRACK
Replacement of Manhole Lids - Sewer Reticulation	ON TRACK
Rehabilitate Wells - Sewer Pump Stations	ON TRACK
Install Sewage Pumping Station - Forsyth St - SPS02	ON TRACK
Renew Sewage Treatment Works - Forest Hill	ON TRACK
Install Variable Speed Drives - Sewer Pump Stations	ON TRACK
Install Sewage Pumping Station - Sheppard St - SPS01	ON TRACK
Install Sewage Pumping Station - Hammond Ave - SPS15	ON TRACK
Renew Sewage Treatment Works - Currawarna	BEHIND SCHEDULE
<i>no planned activity</i>	
Renew Sewage Treatment Works - Humula	BEHIND SCHEDULE
<i>no planned activity</i>	
Renew Sewage Treatment Works - Tarcutta	ON TRACK
Renew Sewage Treatment Works - Uranquinty	ON TRACK

Humula pressure Reticulation Scheme	BEHIND SCHEDULE
<i>This project is subject to a review of the existing pressure sewer systems. The review will be undertaken this financial year.</i>	
Implement pressure sewer reticulation scheme - San Isidore	BEHIND SCHEDULE
<i>This project is subject to a review of the existing pressure sewer systems. The review was undertaken this financial year.</i>	
Upgrade Sewerage pump station Control system	ON TRACK
Design and Construct Sewer Scheme - Oura	BEHIND SCHEDULE
<i>This project is subject to a review of the existing pressure sewer systems. The review will be undertaken this financial year.</i>	
Eliminate Sewer Joint Connections	ON TRACK

DP3.08 Plan, construct, maintain and manage Drainage Systems

Flood Pumps - Progressively Upgrade Pumps	ON TRACK
Improve Stormwater drainage - Kincaid St End to Flowerdale pumping station - Wga West DSP Area	BEHIND SCHEDULE
<i>A hydraulic analysis of the immediate and surrounding area is required to determine the extent of this project. It is Council's intention to bundle up several hydraulic analysis projects together and let the work early in the third quarter of this 2011/12 financial year. Designs would be commenced in the fourth quarter of 2011/12, with their delivery expected to be completed within the 2012/13 financial year.</i>	
Construct Culvert Crossing at Boiling Down Creek	BEHIND SCHEDULE
<i>Designs for a new crossing at the entrance of the Gregadoo Waste Management Centre are currently being finalised. Contractors will be sought to complete the construction phase of the project scheduled for completion this financial year.</i>	
Implement Stormwater Drainage Improvements - Jubilee Oval to Red Hill Rd - Wga West DSP Area	BEHIND SCHEDULE
<i>A hydraulic analysis of the immediate and surrounding area is required to determine the extent of this project. It is Council's intention to bundle up several hydraulic analysis projects together and let the work early in the fourth quarter of this 2011/12 financial year. Designs would be commenced in the fourth quarter of 2011/12, with their delivery expected to be completed within the 2012/13 financial year.</i>	
Implement Stormwater Drainage - New Estella western and southern subdivision piped drainage Pine Gully Rd /Old Narrandera Rd to Olympic Highway	NOT PROGRESSING
<i>Project has been deferred to the 2012/13 financial year.</i>	
Implement Stormwater Drainage - Ridgeline (Bourkelands - Urban East boundary) - Wga East DSP Area	ON TRACK
Remediate Wollundry Lagoon	ON TRACK
Implement Drainage - Talbot Place Surcharge	ON TRACK
Implement Stormwater drainage - Sturt Hwy - Gumly Gumly	ON TRACK
Implement Stormwater drainage - Taber Street Uranquinty	ON TRACK
Upgrade of Stormwater pit lids to lightweight lids	ON TRACK
Implement Crooked Creek Diversion	BEHIND SCHEDULE
<i>A hydraulic analysis of the immediate and surrounding area is required to determine the extent of this project. It is Officers intention to bundle up several hydraulic analysis projects together and let the work early in the fourth quarter of this 2011/12 financial year. Designs would be commenced in the fourth quarter of 2011/12, with their delivery expected to be completed within the 2012/13 financial year.</i>	

Remediate Stormwater infrastructure - Central City Culverts - Murray Street	BEHIND SCHEDULE
<i>A hydraulic analysis of the catchment area is underway. It is expected that the delivery of construction drawings will be completed this financial year, with delivery of the project in the 2012/13 financial year.</i>	
Conduct Village Overland Flow Flood Study	ON TRACK
Renew and Replace Culverts	ON TRACK
Upgrade Stringybark Creek Diversion Culvert	BEHIND SCHEDULE
<i>Due to the March 2012 storm event and the damage caused to the location, this work has been deferred to the 2012/13 summer period.</i>	
Clean Culverts	ON TRACK
Conduct Eastern Industrial Area Drainage Study	BEHIND SCHEDULE
<i>A hydraulic analysis of the immediate and surrounding area is required to determine the extent of this project. It is Council's intention to bundle up several hydraulic analysis projects together and let the work early in the fourth quarter of this 2011/12 financial year. Designs would be commenced in the fourth quarter of 2011/12, with their delivery expected to be completed within the 2012/13 financial year.</i>	
Conduct Botanic Gardens Hydrological Study	ON TRACK
Duplicate Stormwater Drainage - 1050 Copland Street to proposed pumping station - Wga East DSP Area	ON TRACK
Implement Stormwater Management Plan	ON TRACK
Maintain Stormwater Assets	ON TRACK
Install and maintain Gross Pollutant Traps	ON TRACK

DP3.09 Plan, construct, maintain and manage Levees

Upgrade the Main City Levee Bank - CBD Flood Protection	ON TRACK
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DP3.10 Ensure service delivery meets community acceptable standards

Deliver Asset Management Planning	ON TRACK
Deliver Capital Works projects	ON TRACK
Manage Traffic-related community issues	ON TRACK
Maintain Unsealed Roads	ON TRACK
Maintain Kerb and Gutter	ON TRACK
Maintain Footpaths	ON TRACK
Maintain Bridges	ON TRACK
Maintain Carparks	ON TRACK
Maintain CBD	ON TRACK
Maintain Lines and Signs	ON TRACK
Undertake Street Cleaning	ON TRACK
Storm Damage Recovery Works March 2010	ON TRACK
Flood Recovery Works October 2010	ON TRACK
Flood Recovery works December 2010	ON TRACK

DP3.11 Plan, construct, maintain and manage Cemetery

Develop Natural Burials area at Wagga Wagga Lawn Cemetery	ON TRACK
Develop Master Plan for Stage 2 at Wagga Wagga Lawn Cemetery	ON TRACK

Maintain and enhance cemeteries and crematorium across the LGA	ON TRACK
DP3.12 Plan, construct, maintain and manage Community Buildings	
Install Airconditioning - North Wagga Hall	ON TRACK
Install fire detection system in Willans Hill Museum	ON TRACK
Lloyd Community Facility - Design	ON TRACK
Maintain and renew Community Halls infrastructure	ON TRACK
Conduct Leasing and licensing of Council owned or controlled real property	ON TRACK
Maintain and renew Community Amenities at Sporting Grounds	ON TRACK
Maintain Council Buildings	ON TRACK
Replace Carpet - Civic Centre <i>Project is on hold pending the resolution of some logistical arrangements.</i>	BEHIND SCHEDULE
Replace Carpet - Wollundry Cottage <i>Quotations were sought to refurbish the Wollundry Cottage including carpet replacement. A decision was made not to progress at this stage due to cost.</i>	NOT PROGRESSING

Strategy 4.1: Promote and facilitate a thriving regional arts community

Council has delivered against this quarters annual schedule of cultural public programs, exhibitions, performances, and cultural events through Councils cultural facilities of the City Library, Regional Museum, Art Gallery and National Art Glass Gallery spaces, Civic Theatre and outdoor performance spaces. Council produces a quarterly cultural guide detailing Council's Cultural facility programs for the community.

In addition Council generates cultural activity by:

- Sponsoring cultural organisations across the City
- Working collaboratively to convene a range of cultural programs such as festivals and outreach programs within the urban area and at neighbourhood based locations e.g. Youth Regenerate, NAIDOC Week and Harmony Day
- Implementing Council's Public Art Plan across the City
- Sourcing and supporting external grants to assist other organisations to deliver cultural and local arts initiatives
- Making available Council's own cultural and other social infrastructure facilities to host a range of arts and cultural events

A focus for this quarter was Council's support for the Sister City delegation visit to Kunming, China by accepting the invitation to participate in an International Cultural Exchange with Kunming. This allowed for a sponsored Aboriginal Dance Group to participate in the International Cultural Festival of Kunming.

DP4.01 Deliver cultural services and planning to regional arts and local arts community	
Implement Public Art Plan 2010 -2012 as part of Public Art Policy	ON TRACK
Social and cultural services and programs are accessible and promoted through various media using co-locational marketing strategies	ON TRACK
Complete cultural audit stage 2 cultural marketing strategy	ON TRACK
Coordinate, review and distribute annual community grants and annual cultural contributions	ON TRACK
Deliver annual community development programs projects	ON TRACK
Deliver Bi-ennial cultural program	ON TRACK
Deliver community development projects and events for target groups	ON TRACK
Deliver the Wiradjuri festival	ON TRACK
Delivery of councils annual schedule of celebratory weeks and days harmony day international womens day youth week seniors week naidoc week sorry day reconciliation week social plan	ON TRACK
Engage Indigenous community, conduct Indigenous celebratory days naidoc week, sorry day, reconciliation week, and other celebratory days	ON TRACK

DP4.02 Deliver Theatre Services

Upgrade Sound System to meet industry standards	ON TRACK
Upgrade of Backstage Equipment	ON TRACK
Deliver annual season of programs that enhances the artistic educational social recreational and cultural experiences of the community	ON TRACK
Maintain Civic Theatre Auditorium Seating	ON TRACK

DP4.03 Deliver Art Gallery Services

Australian Print Acquisitions	ON TRACK
National Art Glass Gallery Acquisitions	ON TRACK
Develop a significant, accessible and sustainable collection	ON TRACK
Ensure art gallery engagement and participation	ON TRACK
Initiate develop, promote and maintain Gallery education and public programs	ON TRACK

DP4.04 Deliver Museum Services

Deliver a lively and diverse annual schedule of touring exhibitions to the residents of Wagga and their visitors	ON TRACK
Deliver the RMO services and assist in the development of a network of sustainable museums and collections in the Riverina -	ON TRACK
Manage the collections of the Museum of the Riverina to national standards framework	ON TRACK
Museum engagement and participation education lifelong learning an audience development by developing public programs that engage the community provide educational opportunities and build audiences.	ON TRACK

Strategy 4.2: Develop the river as Wagga Wagga's cultural heart

Several initiatives have been made by Council to develop the river as Wagga Wagga's cultural heart. Projects such as the construction of a boat ramp at Wiradjuri Reserve, the renovation of the Wilks Park toilet facility and the installation of a dump point at Wilks Park are encouraging the community to use the river for recreational and cultural activities.

In Partnership with the NSW Crown Lands Department, Council is continuing to investigate other projects that will bring an array of recreational, cultural, commercial and residential developments to the river which aim to reinforce the relationship between the iconic Murrumbidgee River and Wagga Wagga. Plans to develop a major community facility, new caravan park facilities, refurbished amenities and new recreational spaces along the river have progressed.

DP4.05 Implement Riverside Masterplan

Open Hampden Bridge to Pedestrian Traffic	ON TRACK
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DP4.09 Provide opportunities for major events and community activities

Design Community Facility	BEHIND SCHEDULE
<p>A workshop was held with Councillors on Monday 19 March 2012 which provided a summary and analysis of existing community facilities in the City together with other facilities in the planning stage from other organisations. There was consensus at the workshop that Council should consider establishing a steering committee to advance the planning and determine feasibility for constructing a new community facility in Wagga Wagga. This was subsequently reported to the March Council Meeting and it was resolved to form the working group and the membership was decided. A Terms of Reference (TOR) for the Committee will be developed and presented for consideration to the first meeting of the working group. It is anticipated that the new group will perform a number of tasks which could include but not be limited to the following:</p> <ul style="list-style-type: none">- Define the role of the committee through the TOR- Determine the scope of the project(s)- Recommend the location for the facility- Review the economic feasibility, cost benefit analysis, risk analysis of the project(s)- Review the community consultation plan for the project(s)	

Strategy 4.3: Facilitate the development of Wagga Wagga as a major cultural centre and develop a 'keeping place' for our heritage

Council has facilitated and developed cultural heritage through a variety of ways including the following:

- Assisting the Office of Environment and Heritage with the process of Aboriginal Place Nominations for the Wagga Wagga Local Government Area.
- Implementing the Riverside Masterplan with further analysis of the multi community centre components for development of which will be determined formally by Council.
- Implementing land use planning and assessment for development under heritage and conservation controls and the implementation of the Heritage grants scheme for the community.
- Development of accessible collections that supports lifelong learning, delivery of community links programs and through the Museum and Library collection programming and undertaking local research and social history research that has significant heritage value and strengthens cultural identity.
- By program delivery across Council's cultural facilities to value heritage through a variety of exhibitions and performances.

DP4.06 Deliver Library services

Develop and maintain a relevant and accessible collection that supports lifelong learning - Deliver Community Links program	ON TRACK
Deliver an outreach library service to housebound and nursing home clients	ON TRACK
Develop the Local Studies Collection and facilitate access for the local community and researchers.	ON TRACK
Invest in and maintain print and digital collections to reflect the diverse needs of the community	ON TRACK
RRL - Delivery regional library services	ON TRACK
Deliver a range of lively and diverse programs across the lifecycle that promote community wide education and learning	ON TRACK

Strategy 4.4: Develop Wagga Wagga as a centre for entertainment, retail, dining, recreation and leisure, catering for all ages

All major community events for the quarter have successfully occurred. These include Little Big Day out and a very Wagga Christmas and Australia day preparations.

DP4.07 Strengthen retail and commercial sector

Ensure that opportunities are investigated for heritage funding to protect and enhance heritage values within the LGA	ON TRACK
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DP4.08 Facilitate identified Council events for the benefit of the wider community

Conduct Youth Events	ON TRACK
Coordinate the delivery of identified Council events	ON TRACK
Develop event programs for identified Council events that increase participation across all demographics	ON TRACK
Provide advice to business units across Council in regards to event coordination management and procedures	ON TRACK
Review opportunities to access additional grant funding to enhance existing events	ON TRACK

Strategy 5.1: Stimulate prosperity through economic development strategies

Wagga Wagga Airport's capital works program for 2011/2012 is meeting agreed time frames.

Airport paid car parking commenced operation in March 2012. The equipment and construction work to the entry and exits have been completed.

Terminal modifications have commenced for check bag and passenger screening. The specialised screening equipment has been ordered and is being transported to Wagga Wagga. Work is on schedule and will be operational by the 1 July 2012.

Construction work commenced on the Airport's commercial aviation precinct in this reporting period. The earthworks associated with the project are extensive and are visible from the airport terminal and Elizabeth Drive. Utility service infrastructure extension to the new precinct has also commenced. Construction work was affected by the recent wet weather events with practical completion now schedule for July 2012.

Consultation with the general aviation community and Wagga Aero Club regarding the development of the new light aircraft precinct and their potential relocation to this precinct has been ongoing. Interested parties have been invited to express their interest in relocating to the precinct.

Bomen Business Park

Wagga Wagga City Council's application to the round two Regional Development Australia Fund for the proposed Riverina Intermodal Freight and Logistics Hub has been submitted. An announcement of successful projects is scheduled for June 2012.

The design work for the Bomen Road Project has commenced. The design contractor was selected through the Local Government procurement contract provisions.

Retail Growth Strategy.

Fitzmaurice street upgrade capital works tender has been awarded with a majority of the project anticipated to be completed within the financial year.

The Ashmont and Fitzmaurice Street retail action groups continue to meet on a monthly basis to implement place making initiatives.

DP5.01 Develop and implement innovative Information & Communications Technology (ICT) Business Process Solutions

Conduct feasibility study for online shopping through Art Gallery shop

ON TRACK

DP5.02 Develop economic development strategies to market and promote the city of Wagga Wagga

Fitzmaurice Street upgrade

ON TRACK

Develop, market and promote the City of Wagga Wagga Economy through implementation of the Economic Development Strategy

ON TRACK

Implement retail programs in accordance with Retail Growth Strategy

ON TRACK

Undertake research marketing and communication to benefit the Business Community

ON TRACK

Develop a financial model to support a multilevel car park strategy for CBD

ON TRACK

Investigate and support alternative energy technology opportunities.

ON TRACK

DP5.03 Ensure Wagga Wagga Airport is a market leader in delivering regional air services

Deliver Airport operations that are compliant with regulations

ON TRACK

Sealed Code C TWY from RPT Apron to RWY 12/30 (Taxiway H)

ON TRACK

Airport - Capital -Private Light Aircraft Precinct up to 32 Hangars

ON TRACK

Airport - Capital - Develop Precinct 2A, new apron areas and hangar zones, including services and utilities between Runway 12/30 and 05/23

ON TRACK

Implement CBS & Passenger Screening at Airport

ON TRACK

Seal South-West GA Apron

ON TRACK

Upgrade Airport HV Electrical

ON TRACK

Implement Paid Carparking

ON TRACK

DP5.04 Implement Bomen Strategic Masterplan

Implement Bomen Roads Project	ON TRACK
Develop Bomen Business Park through Implementating recommendations contained in the Bomen Strategic Master Plan	ON TRACK
Facilitate the development and implementation of the Bomen Industrial Ecology Strategy contained within the Bomen Strategic Master Plan 2009	BEHIND SCHEDULE
<i>This project has now been broken into two stages. The investigation and development of the strategy is stage one and the implementation of the strategy is stage two and will now occur next financial year. This approach will result in cost savings and allow for more scientific analysis and site testing.</i>	

Strategy 5.3: Increase levels of visitation by Tourist and Business people

The January to March 2012 total visits to the tourism website totalled 66,867 with 31,610 visits in March. This 88% increase in visits could in part be attributed to enquiries during the March flood event. Tourism staff worked across directorates on events such as the Gumi Race, CSU Orientation Week (providing a Guided City Tour for new students), LGSA Water Management conference, Australian Aviation Hall of Fame inaugural induction dinner, Rotary International Peace Conference, Food and Wine Festival.

The International Millinery Forum held in January 2012, gained National and International recognition with close to 200 participants coming from National and International destinations

DP5.05 Develop and implement tourism activities and plans to attract visitors to Wagga Wagga

Identify and promote new tourism product development	ON TRACK
Implement Events Strategy	ON TRACK
Implement Tourism Strategy	ON TRACK
Improve Service Delivery Skills by way of providing professional development for staff and tourism industry stakeholders	ON TRACK
Review Visitor Information Centre layout and promotion channels	ON TRACK
Work in collaboration with State and Regional Partners to increase visitation to Wagga Wagga and the Region	ON TRACK

DP5.06 Implement and develop strategies to attract and retain highly skilled new residents to Wagga Wagga

Implement marketing of evocity brand locally	ON TRACK
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Strategy 5.4: Implement leading edge infrastructure and communication technology to link everyone within and outside Wagga Wagga

A number of enhancements have been implemented to improve the usability of corporate applications and optimise their performance. Some enhancements have also been implemented with the Online Services system. The home page and mapping pages have been redesigned with a more user friendly look and feel.

Reports indicate that 98% of external correspondence is registered and distributed within 48 hours.

A new corporate software system is current being implemented that will enable relevant business areas to publish documents directly to the public website. This will support the organisation's obligations under the Government Information Public Access legislation.

A geospatial strategy is currently being prepared for Wagga Wagga City Council. This strategy will assist in integrating textural and spatial information across the organisation in a standardised way.

The cadastre redraw project will create survey accurate cadastre across the Local Government Area. It will achieve a higher degree of accuracy regarding the organisation's asset management planning practices. The project commenced in March 2012.

DP5.07 Provide and deliver up to date information to Council stakeholders

Investigate online alternatives for promoting and disseminating information for visitors and residents to meet the demand of changing demographics of visitors	ON TRACK
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Digitise old paper records to mitigate the risk of loss, improve access to information, and eliminate the need to retain original copies in archive facilities <i>This project is currently behind schedule due to resources. The project has been reviewed and procedures updated to improve time efficiency.</i>	BEHIND SCHEDULE
Maintain and review council's corporate applications	ON TRACK
Provide community and development industry stakeholders with opportunity to access up to date Planning and Development related information	ON TRACK
Ensure accurate processing and timely distribution of incoming correspondence	ON TRACK
Implement a software solution to automatically publish documents from the corporate records system to the internet	ON TRACK
Maintain, store and retrieve councils digital and physical corporate records	ON TRACK

DP5.08 Provide spatial data to enhance business solutions for both internal and external customers	
Develop, gain acceptance and implement a geospatial strategy for Council	ON TRACK
Finalise the cadastre redraw project and implement the updated cadastre	ON TRACK
Review of Spatial Plan	ON TRACK
Ensure councils geospatial systems enable a high quality provision of data, storage and archiving	ON TRACK
Promote the use and integration of Council's geospatial technology with web platforms	ON TRACK

Strategy 5.5: Grow our agricultural sector

<i>Riverina Oils and Bio Energy construction is two thirds complete. This plant will crush 170,000t of grain per year to produce edible oils. Capital investment is in the order of \$55M. Construction employment is in the order of 130 jobs and once completed will require 52 employees to operate this down stream value adding agricultural enterprise.</i>
<i>The Wagga Wagga Livestock Marketing Centre user group continues to meet regularly to ensure National Saleyards Quality Assurance participation is maintained.</i>
<i>The radio frequency identification network renewal project is nearing completion. This project incorporate upgrading of electronic hardware at the Livestock Marketing Centre that assists with reading identification tagging on livestock.</i>
<i>Wagga Wagga City Council is in the process of working with the Murrumbidgee Catchment Authority to identify opportunities for the agricultural sector to utilise carbon farming credit on behalf of local agricultural business.</i>

DP5.09 Ensure LMC is a market leader in providing livestock sales/services	
Deliver Livestock Marketing Centre operations in compliance with industry and stakeholder requirements	ON TRACK
LMC - Promote Livestock Marketing Centre as a regional business hub and key contributor to the rural economy	ON TRACK
RFID Network Renewal - LMC	ON TRACK
LMC - Complete and adopt 'Livestock Marketing Centre Master Plan'	ON TRACK
LMC - Realign ramps	ON TRACK

Strategy 6.1: Effectively manage the natural environment

Council has managed the natural environment through a variety of programs including the following:
An appointed committee has been progressing the Narrung Street wetland development project. Council is engaging a suitably qualified consultant to prepare a detailed wetland design and to further work with Council staff and the committee on the overall development and consultation process for this site.

Council has undertaken habitat rehabilitation projects on public lands including target areas for the Murrumbidgee River, Pomingalana Reserve, Silvalite Reserve and Lloyd conservation area. A particular focus has been the Maldhangilanna Natural Areas Team which has completed woody weed removal at Pomingalana Reserve and Rocky Hill.

Additionally an example to improve open space areas is the project planning taken place for this quarter for the area of Springvale with works to be undertaken to establish natural diversity plantings throughout the Springvale area. Plantings will be conducted in the Autumn months when conditions for plant establishment are preferable. Works have been programmed for late May 2012.

Council continues to conduct regular monitoring of water ways. The Murrumbidgee River was monitored monthly at two sampling sites (Roach Road & Shanty Reserve). All readings from both sites fell within threshold limit recommendations, except for turbidity readings increased well above recommended limits. This was most likely due to higher river inflow levels after recent rainfall during sampling dates. Sampling was not conducted in March due to a major flooding event. Flowerdale and Wollundry Lagoon was monitored monthly at two (Flowerdale Road & Stormwater Inlet) and five (Bore Outlet, West End, Middle, East End and Tony Ireland) sampling sites respectively. Water quality readings at both Lagoons fell within recommended tolerances for slightly disturbed ecosystems in south east Australia. Sampling at Wollundry Lagoons' Bore Outlet and West End sites were not conducted due to the preparation of/carry out of dredging. Sampling was not conducted at either Lagoon in March due to a major flooding event. Weekly samples were taken from Lake Albert at two sampling sites (Swim Area & Boat Club). Bacteria sampling resulted in a MEDIUM level alert for the majority of samples, with health guidelines advising against swimming in the Lake. These higher bacteria levels are due to higher than average inflows from catchment creeks into Lake Albert. There were NIL level alerts for blue green algae alerts for Lake Albert for the quarter.

A focus for this quarter was also responding to the flooding event in March refocussing some programming for example the annual Cleanup Australia Day was redirected and through a partnership approach with Tidy Towns a clean up program around the flood affected area of North Wagga Wagga targeting public and road side areas was implemented.

DP6.02 Protect, enhance and rehabilitate native vegetation and ecosystems to enhance biodiversity

Springvale Plantings - Open Space Works

ON TRACK

Hilltop Plantings - Open Space Works

ON TRACK

Develop concept for the rehabilitation of Narrung Street Treatment Works ponds into a wetlands

BEHIND SCHEDULE

To further progress the Narrung St wetland project a design quotation day was held at the Narrung St site. This quotation day was undertaken to allow suitably qualified consultants and opportunity to visit the site and gain an understanding of the opportunities and the constraint that wetland design must incorporate. Submissions are currently being assessed.

Manage and promote threatened species throughout the LGA

ON TRACK

Undertake habitat rehabilitation projects on public lands - including along the Murrumbidgee River, Pomingalana Reserve, Silvalite Reserve and Lloyd conservation area

ON TRACK

DP6.03 Implement noxious weed control program

Undertake awareness programs and extension activities for noxious weeds

ON TRACK

Undertake inspection program of private properties to ensure legislative compliance

ON TRACK

Undertake noxious weed control program on public lands

ON TRACK

DP6.05 Encourage the community to participate in programs to enhance the environment

Monitor water quality of the Murrumbidgee River, Lake Albert and Wollundry Lagoon

ON TRACK

Implement projects including: Cleanup Australia Day and National tree day and Landcare action program

ON TRACK

Liaise with environmental groups in the implementation of projects

ON TRACK

Strategy 6.3: Integrate management strategies to encourage water conservation and enhance and protect water quality

For this quarter Council has encouraged water conservation and protected water quality through a variety of programs including the following:

Development of guidelines for Landscaping on Nature Strips and assisted in the promotion of Riverina Water's Waterwise Nature Strip program.

Continued use of Planet Footprint reports to provide water use data on major sites.

Management of contaminated land sites. A focus for this quarter has been the select tender process for the Tarcutta Street former Gas Works Remediation Site project. Council resolved to enter into negotiation with select tenderers and receive a report back on the recommended outcome of this process with the target month for onsite works to commence is June 2012.

Identifying any activities that have the potential to cause contamination via the Development Application process and addressing identified areas for example the land fill site at Brick Kiln Reserve has been restored back to pre quarry level. This was achieved using excess clean fill from construction sites and Bio solids from the the sewer treatment plant. The area was then revegetate with a mixture of native and pasture grasses. The combination of natural soil, nutrient rich Bio solids has produced a vegetation cover that stabilised the site preventing further erosion during the 2012 floods.

Inspections of development sites and providing developers and interested parties with assistance in completing Erosion and Sediment control Plans for Development Applications as well as general advise on sediment and erosion control.

Delivery of the Piezometer monitoring schedule for ten sub catchments within Wagga Wagga Local Government Area on a monthly basis, along with the intensive piezometer network of Calvary Borefield monitored fortnightly. Standing water level and electrical conductivity readings are collected from each piezometer and used to monitor and assess urban salinity.

Compliance with license requirements for solid waste management and sewage treatment works.

Investigation of environmental breaches and taken the appropriate action to ensure compliance with relevant legislation.

DP6.06 Implement water quality monitoring program

Monitor and review water consumption	ON TRACK
Promote and encourage waterwise gardening	ON TRACK
Livestock Marketing Centre - Re-use water treatment	BEHIND SCHEDULE
<i>The project is being deferred until the completion of the Livestock Marketing Centre Master Plan, to ensure that any improvements/changes to the current system have adequately considered the future demands.</i>	

DP6.07 Implement water conservation programs

SRV Urban Salinity Program	ON TRACK
Comply with all statutory requirements for solid waste management and sewage treatment works	ON TRACK
Implement Tarcutta St gasworks remediation	BEHIND SCHEDULE
<i>Tender period was open for the 3 selected contractors that were successful through the EOI process. Tender submissions were reported to the April Council meeting. Target month for onsite works to commence is June 2012</i>	
Implement ecologically sustainable development principles and programs	ON TRACK
Conduct Sediment and Erosion education to minimise incidence of non compliance	ON TRACK
Ensure environmental complaints / breaches are investigated	ON TRACK
Implement councils Urban Salinity Management Plan	ON TRACK
Ongoing monitoring and management of contaminated land sites	ON TRACK

Strategy 6.4: Develop sustainable built and natural environments for current and future generations through effective land management and planning

The Planning Directorate continues to promote the development of sustainable built and natural environments by the regular review and monitoring of key land use planning policy documents (Local Environmental Plan and Development Control Plans, Heritage Study). Such reviews are undertaken in consultation with key community and industry stakeholders which promote quadruple bottom line policy considerations and endeavours to ensure development outcomes recognise intergenerational equity issues within the Wagga Local Government Area.

DP6.08 Ensure plans for new release areas conserve areas of biodiversity and develop principles for their management

Ensure Development Assessments preserve native vegetation	ON TRACK
Implement DCP 11 for planting native vegetation in new development areas	ON TRACK
Incorporate Urban Land Release Area DCP's when adopted	ON TRACK
Review LEP: finalise Deferred Areas	ON TRACK
Review LEP: Planning Proposals relating to future amendments.	ON TRACK
Review LEP: Rural Residential supply and demand and LGA movement systems and transport infrastructure	ON TRACK
Undertake upgrades to DCP documents resulting from Planners reviews	ON TRACK

Strategy 6.5: Minimise the ecological footprint by reducing resource consumption and implementing effective waste management strategies

Work is continuing on the implementation of Council's Resource Recovery Strategy. Business case for a glass crushing facility at the Gregadoo Waste Management Centre has been completed. The business case showed that the implementation of a glass crushing facility is not viable at this time.

Concept designs for the new Resource Recovery Centre have been finalised. Preparation of the contract documentation for the construction of the facility is continuing.

Construction of the cover over the transfer station at the Gregadoo waste management centre has been completed.

Conversion of the Carrawarna and Humula landfills to transfer stations were completed this quarter.

Council has carried out numerous community education programs over last quarter inclusive of waste reduction initiatives such as the food waste challenge, public place recycling, Riverina Eastern Regional Organisation of Councils trial of the sustainable events program and the delivery of the public place recycling bins to be installed along Baylis Street.

DP6.01 Comply with all statutory requirements for solid waste management and sewage treatment works

Conduct Business Case for Glass Crushing and stockpiling services	ON TRACK
Construct Resource Recovery Centre - GWMC	ON TRACK
GWMC - Construction of a cover over the Transfer Station	ON TRACK
Complete Cap at Gregadoo Waste Management Centre <i>This project has been deferred due to the old cell still being utilised. Once the old cell has been used to its full capacity then closure and capping of the cell will begin as regulation requires.</i>	BEHIND SCHEDULE

DP6.04 Minimise waste to landfill through reduce, reuse and recycle strategies

Implement projects including: Cleanup Australia Day and National tree day and Landcare action program	ON TRACK
Liaise with environmental groups in the implementation of projects	ON TRACK

DP6.09 Manage land use to minimise detrimental environmental impact

Implement the Solid Waste Resource Recovery Strategy	ON TRACK
Continue to develop initiatives to reduce paper and other waste in Council's business	ON TRACK

Develop and implement waste reduction community education initiatives	ON TRACK
Develop and implement public place recycling system	ON TRACK

Strategy 6.6: Improve ambient air quality and reduce both energy consumption and greenhouse gas emissions across the Local Government Area

Council has implemented the following programs to improve ambient air quality and reduce both energy consumption and greenhouse gas emissions:

- *The purchase of 100% green power for the Civic Centre building*
- *The implementation of the 2012 Great Green Challenge where the selection of six local households has occurred and each household will work to reduce their carbon footprint and become more sustainable by making sustainable living changes to reduce their impacts on the environment*
- *Monitor its energy consumption and promote energy efficiency initiatives*
- *Lodging a funding application to implement a Cogeneration project that will reduce energy consumption and greenhouse gas emissions at the Oasis Aquatic Centre*
- *Energy efficiency projects were implemented involving the Airport, the Civic Centre and the Civic Theatre. The project involved re-lamping, power factor correction and adjustment of the building management system. The project was funded jointly by council and a low interest loan from Low Carbon Australia.*
- *Continued to respond and investigate incidents regarding air pollution. As part of the response to a request the Officers provide educational material which will raise awareness regarding activities that negatively impact on air quality*
- *Continued to implement the 'Let's Clear the Air' program and work in partnership with the EH Graham Centre at Charles Sturt University on projects to improve air quality in the region*

DP6.10 Promote and support projects that reduce greenhouse gas emissions

Home Energy Challenge	ON TRACK
Implement Vehicle Pooling software	ON TRACK
Implement strategies to reduce energy consumption	ON TRACK
Liaise with households, business and industry to reduce greenhouse gas emissions	ON TRACK
Monitor and review Council's energy consumption	ON TRACK
Promote and implement alternate energy projects	ON TRACK
Purchase green power/ renewable energy	ON TRACK

DP6.11 Implement projects to reduce air pollution

Clean Air Project	ON TRACK
Enforcement of air quality legislation in the local government area	ON TRACK
Promote and implement air quality education programs	ON TRACK
Support projects improving ambient air quality <i>Council is waiting on advice from Environmental Protection Authority (EPA) in relation to the project initiation.</i>	BEHIND SCHEDULE

Strategy 6.7: Lead sustainable environmental practices

Council for this quarter has implemented the following programs to lead sustainable environmental practices:

•Continued to liaise with key stakeholders including Government Departments, Environmental groups and organisations as part of implementing Council's environmental programs

•Participation in the Sustainability Advantage Program, an initiative of the NSW Office of Environment And Heritage (formerly DECCW). Council has achieved the Bronze Level Recognition Award of the program.

Implementation of the Schools' Sustainability Challenge for 2012.

Regular publishing of "The Green Guide" columns in the Daily Advertiser focusing on Earth Hour, Recycling and the International Year of Sustainable Energy. This was further supported with radio interviews on 2AAA and ABC Riverina discussing environmental issues and upcoming programs.

Implementation of the Energy Savings program for Council owned buildings and completion of a funding application for Co-generation project for the Oasis Aquatic Facility.

The launch and implementation of the 2012 Great Green Challenge which will promote sustainable environmental practice across our community and businesses.

DP6.12 Develop, promote and implement environmental sustainability

Participate in regular partnership meetings and forums with key stakeholders	ON TRACK
Participation in DECCW's Sustainability Advantage Program	ON TRACK
Facilitate and promote projects that build understanding of sustainability	ON TRACK
Facilitate community education on environmental sustainability	ON TRACK

Strategy 7.3: Grow our education, learning and training industry through partnering with stakeholders

Council does not specifically deliver services or activities relating to formal education, however council does engage with the community in various education programs relating to the services that it does provide. For example, environmental education in schools, health education, building and development industry, traffic safety and training of early childhood carers which are aligned to the previous objectives within this plan.

It is Council's role to facilitate the provision of actions to meet this objective. This is achieved through forming close ties and regular meetings with the key providers including Charles Sturt University, Riverina Institute of TAFE and the Defence Force. These actions will be delivered by government agencies, business, community organisations or other groups with a stake in the community.

DP7.01 Encourage retention of graduates into local employment

Meet with CSU and TAFE to coordinate business workshop to encourage graduate placement in local enterprises.	ON TRACK
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Wagga Wagga
City Council