

Request to Reissue a Fire Safety Schedule

This form should be completed where a building owner is requesting Council to assess and reissue a Fire Safety schedule, Lodgement fee applies.

Privacy and personal information protection Notice: The personal information provided is collected for the purpose of processing this application. Supply of personal information is legally required and failure to supply could cause delay in your application.

How to lodge this application:

1. All fields on this form are mandatory and must be completed or this request will not be granted.
2. Once completed you can submit this form by email, in person or by mail. Refer to the end of this form for lodgement details.
3. Once this form is lodged you will receive an invoice as per Council's Fees & Charges.
4. See top left corner of Council's reminder letter for the "AFS" number

Application No: AFS

Site details

Address:

Suburb: Postcode:

Building Name (*if known*): Lot No (*if known*): DP/SP (*if known*):

The Annual Fire Safety Statement related to the following type of building (tick appropriate box):

Residential Commercial Industrial Mixed Building Use

If other, give description:

Details of building owner/person acting for the building owner

Title: Name: Surname:

Company (if applicable.):

Postal Address:

Suburb: Postcode:

Phone: Email:

Details of building owner (if not provided above)

Title: Name: Surname:.....

Postal Address:

Suburb: Postcode:

Phone: Email:

Explanation to support reissue of the Fire Safety Schedule

Provide reasons why the Fire Safety Schedule needs to be Reissued under Section 80A of the *Environmental Planning and Assessment (Development Certification and Fire Safety) Regulation 2021*.

(Please attach to this form relevant reports that help support your explanation)

Building owner/person acting for the building owner

I certify that:

- The information contained in this statement is, to the best of my knowledge and belief, true and accurate.
- A copy of all reports relied upon in this application are attached.

Name of building owner/person/s acting for the building owner:

Signature: Date:

Submission instructions

Email: council@wagga.nsw.gov.au

In person: Civic Centre customer service, 243 Baylis Street Wagga Wagga NSW 2650

Post: City of Wagga Wagga PO Box 20 Wagga Wagga 2650

Need further information?

For general enquiries regarding Council's fire safety program please ask to talk to our City Planning & Development team by telephoning 1300 292 442 or by emailing council@wagga.nsw.gov.au

For other enquiries, please contact Council's Customer Service team:

Email: council@wagga.nsw.gov.au

Phone: 1300 292 442

In person: Civic Centre customer service, 243 Baylis Street Wagga Wagga NSW 2650

Hours: 8:30am to 5pm Monday to Friday