

Parks Naming Policy

Reference number:	POL 055
Approval date:	6 November 2023
Policy owner:	Director Regional Activation
Next review:	September 2025

The Parks Naming Policy provides a mechanism for the appropriate naming of open space areas within the Wagga Wagga Local Government Area (LGA) and provides an opportunity for the community to put forward names for consideration by Council.

Purpose

Ensure open space areas within the LGA are appropriately named following guidelines set by the NSW Geographical Names Board.

Scope

This Policy applies to all open space areas under Council's control and includes any park, sportsground and reserve.

Policy Provisions

Responsibilities

This Policy is delegated to the Director Regional Activation who will review each application under this Policy.

Reporting Requirements

Any new park name adopted by Council will be registered with the NSW Geographical Names Board.

Approval Arrangements

A report will be prepared by the Director Regional Activation and presented to a Council Meeting for consideration.

Review procedures

This policy is to be reviewed every four years with the term of Council.

Policy Content

General Provisions

The following inclusions will apply as follows:

- Names that are readily recognised and used by the community are to be used.
- Names of Aboriginal origin are encouraged.
- Names acknowledging the multicultural nature of our society are encouraged.
- Names with a historical background relevant to the area are encouraged.
- Names suggested for any place that owes its origin to a particular natural feature such as shape, vegetation or animal etc are encouraged.
- Names may perpetuate eminent persons.
- Names of persons are normally only to be given posthumously but Council at its discretion may approve a place name which honours a living person. Such a person's contribution to the local community is to be of outstanding benefit to the community.
- When a choice is offered between two or more names for the same place, Council will adopt one name as appropriate.
- Council reserves the right to renew the name of any open space area at its discretion

The following exclusions will apply as follows:

- An application for a new park through the subdivision process to be named after a previous land owner will not be considered.
- Approval will not be granted for the name of a person still holding public office.
- The replacement of an existing established place name with a new name is generally not accepted subject to a detailed review.
- Duplication of place names already used for other features or locations is to be avoided.

Making Applications and Supporting Documentation:

Applications for place names are to be submitted in writing to Council with detailed supporting documentation on the place or person. This may include the following:

- Newspaper articles
- Certificates and awards for service of a person
- Committee newsletters
- Signed documentation from third parties
- Government reports

Legislative Context

- *Geographical Names Act 1966*

Related Documents

- Recreation, Open Space and Community Strategy and Implementation Plan 2040

Revision History

Revision number	Council resolution	Council meeting date
1	Res No: 13/095	29 April 2013
2	Res No: 13/224.1	26 August 2013
3	Res No: 17/279	28 August 2017
4	Revision approval under General Manager delegated authority	15 May 2018
5	Res No: 22/354	17 October 2022
6	Revision approval under General Manager delegated authority	10 November 2022
7	Res No: 23/274	6 November 2023