

2025/26

Wagga Wagga City Council's

Annual Grants Program



Grants Guidelines

2025/26



City of
Wagga Wagga

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Timeline

Applications open via SmartyGrants online portal

Monday 24 February 2025 at 9:00am

Consultation Session with Grants Officers

Friday 4 April 2025 from 10am – 12noon

Applications Close

Monday 5 May 2025 at 11:59pm

Assessment Period

June 2025

Report to Council Meeting

Monday 21 July 2025

Notification to Applicants

August 2025

Deadline for Completion of Funded Activities

Tuesday 30 June 2026

What is the Annual Grants Program?

Each financial year, Wagga Wagga City Council makes funds available under the Annual Grants Program to support local not-for-profit cultural, recreational, and community groups, and in some categories for individuals and local businesses. The aim of the Annual Grants Program is to support a wide range of activities that support our community.

Council's [Financial Assistance Policy](#) states that the preferred method for assessing requests from the community for financial assistance is through the Annual Grants Program. This ensures a fair and equitable process for the assessment and distribution of funding against a set of general guidelines and specific criteria for each grant category.

Community Strategic Plan 2040

The Annual Grants Program has been developed to align with the [Community Strategic Plan 2040](#). This document was prepared in consultation with the community and identifies the long-term vision for the Wagga Wagga Local Government Area. Applicants are required to address category-specific objectives relating the project they are applying for through the Annual Grants Program.

Strategic direction



Community leadership and collaboration

- Accountability
- Transparency
- Representations
- Strategy
- Participation
- Informed decision making
- Governance
- Communication
- Engagement
- Active community members



Safe and healthy community

- Safe places and spaces
- Perception of safety
- Emergency response
- Public health
- Safe behaviours
- Healthy lifestyle
- Recreation
- Sports
- Access to healthy food
- Health and support services



Growing economy

- Diversity of our industry
- Encouragement of innovation and entrepreneurial
- Enabled by technology
- Small business
- Freight and logistics hub
- Tourism
- Active hubs
- Retail options



Community place and identity

- Connection to place
- Family friendly
- City of good sports
- Multicultural community
- Arts and cultural centre
- A city with a country lifestyle
- Defence presence
- Opportunities to connect



The environment

- Planning for a growing city
- Protecting and enhance our natural environment
- Sustainability
- Facility improvements
- Housing options
- Maintaining our built environment

How much is available?

Each category in the Annual Grants Program has a total amount available, and minimum and maximum limits for each application.

Note: The amount of financial assistance offered to successful applicants may vary from that requested.

Grants Category	Total Funds	Grant amount available (min - max)	Grants Officer
Arts, Culture & Creative Industries	\$25,000	\$500 - \$7,500	Lauren Reynolds
Community Programs & Projects	\$30,000	\$1,000 - \$7,500	Victoria Lowe
Events	\$50,000	\$500 - \$7,500	Emma Corbett Amy McDonnell
Local Heritage	\$15,500	\$500 - \$7,500	Emma Molloy Alicia Iacono
Environment	\$7,000	\$500 - \$5,000	Samantha Pascall
Neighbourhood & Rural Villages	\$22,000	\$1,000 - \$7,500	Victoria Lowe
Recreational & Community Facilities	\$30,000	\$1,000 - \$10,000	Joshua Walsh
Rural Halls	\$25,000	\$500 - \$10,000	Luke Fitzgerald
Small Business	\$12,500	\$1,000 - \$7,500	Sue Hanrahan
Youth Programs & Projects	\$15,000	\$500 - \$7,500	Melissa Fattore

Who can apply?

Not-for-profit organisations including unincorporated community groups are eligible for funding. If you are not incorporated, you can apply by working with an auspice organisation that meets our eligibility criteria and agrees to support your application. The auspice receives the grant money on your behalf so you can complete the project.

Individuals are also able to apply in some categories but must adhere to the Annual Grants Program's auspicings requirements.

To be eligible, applicants must meet the following criteria:

- The project must seek to primarily benefit residents and not-for-profit organisations/groups within the Wagga Wagga Local Government Area, unless otherwise stated.
- State or Federal government organisations must partner with a not-for-profit or charity to apply for funding. This partnership must be confirmed with a letter of support from the not-for-profit partner confirming this arrangement.
- Any business applying to any category other than the Small Business category must partner with a not-for-profit/charity. This partnership must be confirmed with a letter of support from the not-for-profit partner confirming this arrangement.

Important

- Please select one category in the Annual Grants Program that best matches your project. If you are unsure, please contact the Grants Officer for help on 1300 292 442, or email grants@wagga.nsw.gov.au.
- Each individual project can only be funded by one category in the Annual Grants Program.
- Projects can commence from August 2025 and must be completed by 30 June 2026.
- Returning applicants must have acquitted any previous funding received from Wagga Wagga City Council by 30 May 2025 to be eligible to apply for funding in the 2025/26 program.
- Applications must be submitted online by the published closing date and time. Late submissions will not be accepted.
- Applications must submit the mandatory documentation as outlined in the Supporting Documentation section on Page 9.
- Funded projects are subject to an audit following the receipt of an Acquittal Form from the applicant at the completion of the project.

Who can't apply?

- Applicants who are currently subsidised by Wagga Wagga City Council through existing Service Level Agreements to undertake the same project or program proposed in the application.
- Applicants who have not acquitted previous Annual Grants at the time of closing of this round of funding.
- Works that are the core responsibility of State or Federal government agencies
- Projects requesting retrospective funding for monies that have already been spent on works completed.
- Funding toward any unlawful, reckless purpose.
- Applications that do not include supporting documentation.
- Funding for gifts or prizes.
- Funds that pay for organisational running costs, e.g. salaries, insurances, rent, administration.
- Projects already being part-funded by Council, for example through fee-waiver for venue hire or other financial support.



What financial information is required?

Applicants must provide accurate financial information as part of the application process, including a Statement of Income and Expenditure for the project. It is important to demonstrate that the application is financially viable, and that the project can be successfully delivered within the budget specified. Please prepare your financial information carefully, as errors may impact the success of your application.

You will be asked to complete a detailed budget in the application form. **Funds cannot be used to pay the Goods and Services Tax (GST) component of expenses.** As most expenses will incur GST, organisations must be aware that if they are not registered for GST, they will be required to incur the GST costs associated with the delivery of the project, and this can result in a potential project budget shortfall. **The budget provided in your application must be exclusive of GST.**

Please remember to include the value of in-kind support supplied from your community organisation including volunteer labour. This means you need to determine the value of goods and/or services that will be donated or provided to the project free-of-charge.

In-kind contribution/donation: This includes goods provided at no cost to the applicant group, e.g. donated goods/materials.

In-kind labour: This includes labour provided toward the project at no fee for the applicant organisation, e.g. volunteers working on your project for free. If a quote/hourly rate cannot be obtained from the service provider, it is suggested that unskilled labour (i.e. general volunteer labour) be calculated at \$30 per hour and skilled labour at \$75 per hour.

Please note that monetary contributions from applicant and other external parties should be included as income.

Example budget for a proposed community garden project. All figures are GST exclusive.

INCOME	\$	EXPENSE	\$
Grant funds requested amount	2000	Shade sail, poles, footings, and installation	1000
IN-KIND	\$	Bench seats x 3	1200
Financial contribution from applicant/group	200	In-kind labour from local landscaping business x 4 hours @ \$75 per hour	300
In-kind labour from local landscaping business x 4 hours @ \$75 per hour	300	In-kind labour from volunteers x 4 hours @ \$30 per hour	120
In-kind labour from volunteers x 4 hours @ \$30 per hour	120	In-kind contribution – plants from nursery	100
In-kind contribution – plants from nursery	100		
INCOME & IN-KIND TOTAL	\$2720	EXPENSE TOTAL	\$2720

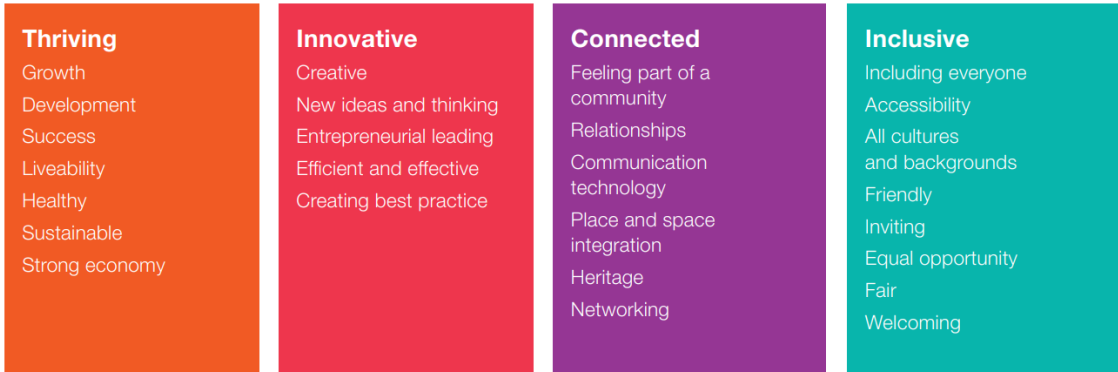
What documents are required?

The following supporting documentation must be included in the online application.

- For all applications received from individuals, community organisations and businesses (except for applicants applying under the Local Heritage grant category):
 - A copy of the organisation's most recent Annual Report and/or Financial Statements.
 - If the applicant is unincorporated, a letter from a sponsoring incorporated entity indicating its willingness to support (auspice) the proposed project. For more information regarding the definition of a legally incorporated entity, please visit www.fairtrading.nsw.gov.au.
- A minimum of one detailed quote for each supply of equipment and/or service.

How are applications assessed?

Applications are assessed under the following criteria:

Description	How well the description outlines the benefits and objectives of the project and how the funds will be utilised.
Funding Priorities	How clearly the application aligns to the category's funding priorities.
Council's Guiding Principles and Community Strategic Plan 2040	<p>How well the application shows relevance to Council's Guiding Principles:</p>  <ul style="list-style-type: none"> Thriving <ul style="list-style-type: none"> Growth Development Success Liveability Healthy Sustainable Strong economy Innovative <ul style="list-style-type: none"> Creative New ideas and thinking Entrepreneurial leading Efficient and effective Creating best practice Connected <ul style="list-style-type: none"> Feeling part of a community Relationships Communication technology Place and space integration Heritage Networking Inclusive <ul style="list-style-type: none"> Including everyone Accessibility All cultures and backgrounds Friendly Inviting Equal opportunity Fair Welcoming
Project Schedule and Budget	How complete and realistic is the project schedule, and how detailed and accurate is the budget.
Community	<ul style="list-style-type: none"> How well the application demonstrates the way the project will benefit the community. Participation from any of the following communities: Wiradyuri/First Nations, culturally linguistic and diverse people, people living with a disability, women, LGBTIQ+, senior community members, young people and children, rural and remote community members. Project located in/or include participation from residents living in areas of the Wagga Wagga Local Government Area experiencing social and community disadvantage, e.g. Ashmont, Tolland, Mount Austin, Koorungal, Tarcutta.
Council Contributions	How well the application demonstrates the promotion of Council's contribution.

How to apply

Step 1: Read the Information

- Carefully read the Annual Grants Program 2025/26 Guidelines.
- Read the [Community Strategic Plan 2040](#) and identify the guiding principles and objectives that connect with your application.

Step 2: Consult with a Grants Officer

All applicants must consult with the Grants Officer relevant to their project category and are encouraged to attend the in-person Consultation Session held at Council. Bring your project ideas and any supporting documentation, including quotes and budget details, to get advice and information to help you make a competitive grant submission.

Consultation Session

When: Friday 4 April 2025, from 10am – 12noon

Where: Wagga Wagga City Council
243 Baylis Street Wagga Wagga
Council Meeting Room – Ground Floor

Parking: All day parking is available in Cross Street car park (corner of Cross and Tarcutta Streets). Mobility parking is located in Morrow Street.

Register: To register your attendance please contact the Grants Administrator on 1300 292 442 or email grants@wagga.nsw.gov.au.

Step 3: Complete and submit

- Access the online application through [SmartyGrants](#) or [Wagga Wagga City Council Annual Grants Program](#) and start your application.
- Complete the online Application Form. Remember to save your response as you go. It may be helpful to ask a friend or colleague to review and help edit your application.
- You will not be able to finalise your application unless you have addressed all the mandatory questions. You will be alerted to any changes that need to be made to your application when you press 'review and submit'.
- After you have submitted your application you will receive a confirmation email from SmartyGrants within a few minutes. If this is not received, it may mean your application has not been successfully submitted. Please contact SmartyGrants technical support desk: email service@smartygrants.com.au, or phone 03 9320 6888 Monday–Friday 9am to 5pm.
- Submit the application by the closing date, Monday 5 May 2025 by 11:59pm.
- Late applications will not be accepted.

Checklist

- Read the Annual Grants guidelines carefully.
- Plan and research what is required to undertake the project.
- Develop your budget and compile supporting documents, including quotes.
- Attend the Consultation Session on Friday 4 April 2025 between 10am to 12noon to discuss your application. If you cannot make this session, contact the Grants Officer for your category on 1300 292 442.
- Complete an online application via SmartyGrants and save the application as you go.
- Ask a friend or colleague to read and review your application.
- Contact SmartyGrants if you need technical assistance.
- Submit the application by the due date, Monday 5 May 2025 by 11:59pm.

What happens after you have submitted your application?

- Once you have submitted your application through SmartyGrants you will receive an email confirming receipt of your application.
- Your application is kept confidential and its contents will not be disclosed to any person outside the application and assessment process.
- Your application will be assessed by a Panel consisting of a Councillor, an independent community representative, and a Council Grants Officer. The applications will be assessed against the Assessment Criteria (Page 9) and the specific criteria for each category detailed in the Category Information sections of this document (Pages 15 to 24), which align to the [Community Strategic Plan 2040](#).
- Wagga Wagga City Council does not correct errors in applications or supporting documentation. All applications and supporting documentation are assessed as they have been submitted.
- Successful applications will be recommended to the 21 July 2025 Ordinary Council Meeting for endorsement.
- Once endorsed, all applicants will be formally notified of the result of their application by August 2025.

What happens if you are successful?

If your application is successful, you will be required to:

- Sign and return the Terms and Conditions of your Grant.
- Issue Wagga Wagga City Council with an Invoice/Tax Invoice within 12 weeks of notification.
- Comply with any special conditions that may be attached to the funding offer, noting that the amount of financial assistance offered may vary from that requested.
- Acknowledge Wagga Wagga City Council as a sponsor of the project/activity by placing the Wagga Wagga City Council logo on all promotional material and platforms.
- Acknowledge Wagga Wagga City Council in all media coverage, publicity, and in all publications relating to the project.
- Provide a copy of the organisation's Certificate of Currency for Public Liability. For further information about obtaining a Certificate of Currency please contact your insurer of choice.
- Provide Risk Assessments and Safe Work Method Statements as requested. For more information about higher risk works please refer to [Safe Work Australia](#).
- Comply with all Wagga Wagga City Council approval requirements, including but not limited to, permission for the use of outdoor spaces, public events, or development applications.
- Submit an Acquittal Form via SmartyGrants within 8 weeks of the completion of the project, and by 30 June 2026.

Important:

- Funding will not be paid until all requested information has been supplied.
- Funding may not be used for any purpose other than for which it is granted without the written permission of Wagga Wagga City Council.
- Wagga Wagga City Council will not be held responsible for shortfalls in project budgets if the applicant is unable to meet project costs.

What happens after your project is finished?

- Recipients must acquit grant funds using the online Acquittal Form provided in SmartyGrants.
- To demonstrate the expenditure of funds and compliance with agreed project terms and conditions, the following need to be provided with the Acquittal Form: copies of receipts/invoices, photos or video files, media releases, advertising, and promotional materials.
- Acquittals must be submitted within 8 weeks of completion of the project. If acquittals have not been received by 30 May 2026, Council will not consider applications submitted by that applicant in the next round of funding.
- Any unexpended funds must be returned to Wagga Wagga City Council. For further information on how to return unused funds, contact the Grants Administrator on 1300 292 442 or grants@wagga.nsw.gov.au.

General Information

Government Information (Public Access) Act 2009 (GIPA Act)

The [Government Information \(Public Access\) Act 2009 \(GIPA Act\)](#) applies to documents in the possession of Wagga Wagga City Council. Under some circumstances copies of grant applications may be released, subject to the deletion of exempt material, in response to a request made in accordance with the Act.

Statement of Business Ethics

Wagga Wagga City Council is committed to ethical standards and has prepared a [Statement of Business Ethics](#) that sets out these standards expected of Wagga Wagga City Council officials (Councillors, staff and delegates), contractors and their staff, and other business associates. For more information of Council's Vision & Values and to obtain a copy of Wagga Wagga City Council's Statement of Business Ethics, please visit <https://wagga.nsw.gov.au/the-council/about-council/vision-and-values>.

In dealing with Wagga Wagga City Council, you are responsible for maintaining these ethical standards during all stages of the Annual Grants Program.



Frequently Asked Questions

Q: How many applications can I submit?

A: One application per project, however individuals and organisations can submit multiple projects in different categories.

Q: I have received funding from the Annual Grants Program before, can I still apply?

A: Yes, if you have submitted your previous Acquittal Forms, we welcome your application. However, if you have already received funding three times in the last three financial years you will be ineligible for further funding for that same project or program.

Q: Must I discuss my project with the relevant Wagga Wagga City Council Grants Officer?

A: Yes, all applicants must discuss their project with the appropriate Grants Officer during the application period to ensure that your project is eligible, competitive, and submitted into the correct Grant Category. You are strongly encouraged to attend the in-person Consultation Session held at Council to get advice and information to help you make a competitive grant submission.

Q: What does auspicings mean?

A: The Annual Grants Program provides grants to organisations that are legal entities, such as incorporated associations, or to individuals or groups where grants are administered or auspicings through such organisations.

The role of an auspicings organisation is to take responsibility for grant monies and keep financial records of the grant activity. This arrangement is used to ensure that there is monitoring of the management of the finances, and the maintenance of proper financial records to comply with auditing requirements.

Q: What does acquit mean?

A: Acquitting a grant means completing the project and accurately reporting on the activities and expenditure of the funding that you have received. Acquittal is a formal condition of funding.

Category Information

Arts, Culture & Creative Industries

The aim of the Arts, Culture & Creative Industries category is to provide financial assistance for projects and services that address the following Objectives identified in the [Community Strategic Plan 2040](#):

- **Our community are proud of where we live and our identity**



Strategy item: Provide services and facilities that make Wagga Wagga a centre for arts and culture

- **Our community feel welcome, included, and connected**

Strategy item: Provide programs and activities to bring us together

Projects should also align with Council's [Cultural Plan 2020-2030](#), which is a blueprint for a creative city that puts arts and culture at the heart of a thriving, innovative, connected, and inclusive community. The Cultural Plan 2020-2030 priorities include:

- Wiradyuri and First Nations community
- Live music, events, and public spaces
- A vibrant city centre
- Neighbourhoods, suburbs, and villages
- Cultural experiences for everyone
- Creative Industries and educational opportunities

Grants Officer

Lauren Reynolds

Grant amount

Minimum: \$500 | Maximum: \$7,500



Category eligibility requirements

The Arts, Culture & Creative Industries category aims to provide support to artists, cultural organisations, and creative industries to develop and deliver a diverse range of arts and creative projects and programs across the Local Government Area.

Additional support materials required:

- Applicants must attach, where relevant, examples of previous work: e.g. images or video of artworks or previous arts/cultural projects or workshops; links to website demonstrating previous works; resumes of visiting artists.
- Projects must demonstrate a cash or in-kind contribution.

Examples of eligible projects:

- Skill development workshops, e.g. visiting artists, or free public workshops.
- Development of new artworks, exhibitions, and/or performances that have public outcomes.
- Projects that create opportunities for artists and creative workers.
- Projects that enhance the sustainability of creative industries (for example film, TV production, animation, photography, design) and that grow, connect, and increase the profile of Wagga Wagga's arts and creative community.

Community Programs & Projects

The aim of the Community Programs & Projects category is to provide financial assistance for projects and services that address the following Objectives identified in the [Community Strategic Plan 2040](#):



- **Our community feel welcome, included, and connected**
Strategy item: Provide programs and activities to bring us together



- **Our community feel safe**
Strategy item: Create safe spaces and places

Grants Officer

Victoria Lowe

Grant amount

Minimum: \$1,000 | Maximum: \$7,500

Category eligibility requirements

Projects that do two or more of the following:

- Increase safety for vulnerable communities in areas of high crime.
- Increase access, equity, and participation for people living with disability.
- Celebrate our community's rich social and cultural diversity.
- Improve the mental health and wellbeing of people living in our community.
- Demonstrate evidence of in-kind support by the applicant.

Examples of eligible projects:

- Initiatives that increase social connection amongst older adults living within the LGA, particularly those who are socially isolated and/or experience barriers to social connection.
- Initiatives that promote personal and community safety.
- Installation of equipment to improve accessibility to the built environment for persons with disability, for example: rubber threshold ramps, grab rails, assistive technology.



Environment

The aim of the Environment category is to provide financial assistance for projects and services that address the following Objectives identified in the [Community Strategic Plan 2040](#), [Biodiversity Strategy: Maldhangilanna 2020-2030](#), [Urban Cooling Strategy 2022-2052](#), and [Wagga Wagga Community Net Zero Emissions 2050 Roadmap](#):



- **Our natural areas are protected and enhanced**
Strategy item: Preserve and improve our natural assets
- **Wagga Wagga is sustainable, liveable, and resilient to the impacts of climate change**
Strategy item: Educate and engage our community in sustainability

Grants Officer

Samantha Pascall

Grant amount

Minimum: \$500 | Maximum: \$5,000

Category eligibility requirements

- Projects cannot occur on private land.
- Projects cannot fund activities that are the primary responsibility of another organisation, State, or Federal agency.
- Projects cannot be part of a fundraising event or a devolved grant program.



Preference will be given to projects that:

- Clearly demonstrate how they will have a positive impact on the environmental issue they are addressing.
- Engage the community in on-ground environmental initiatives.
- Demonstrate a matching cash or in-kind contribution by the applicant.
- Have low ongoing-maintenance requirements.

Examples of eligible projects:

- Projects that help the community reduce energy use or carbon emissions.
- Projects that create or improve habitat for local wildlife through weed removal, and/or revegetation works.
- Projects that create awareness and action on local environment issues and urban cooling strategy actions.
- Projects that conserve or improve water quality.
- Projects to clean up litter or dumped rubbish within local reserves.

Events

Events bring people together, contribute to wellbeing, and the promotion of cultural identity and community harmony, and make the city a more vibrant place to live. The aim of the Events category is to provide financial assistance for events that address the following Objective identified in Council's [Community Strategic Plan 2040](#).



- **Our community feel welcome, included, and connected**
Strategy item: Provide programs and activities to bring us together

Grants Officers

Emma Corbett and Amy McDonnell

Grant amount

Minimum: \$500 | Maximum: \$7,500

Category eligibility requirements

Funds must be used to establish a new event, or grow an existing event, held within the Wagga Wagga Local Government Area between 1 September 2025 and 31 August 2026.

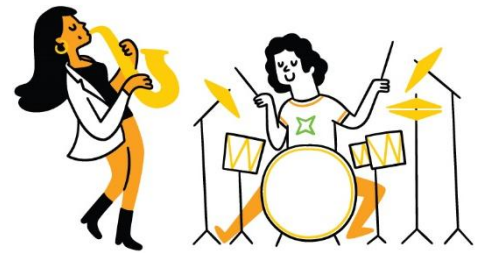
Priority will be given to events that:

- Are held in suburban neighbourhoods or rural villages within the Wagga Wagga Local Government Area.
- Support innovation and new offerings.
- Support local businesses through the purchase of supplies and services for the event.
- Gain positive citywide coverage for the event and the city.
- Demonstrate evidence and commitment to reduce waste at the event.
- Include multiple organisations working together to deliver the event.

Example of an eligible project:

An organisation seeks \$2,000 to promote their new event through:

- \$400 on graphic design.
- \$1,000 to secure a keynote speaker or music performer.
- \$500 on equipment hire.
- \$100 on targeted Facebook advertising.



Please note:

- Funding will not be granted towards the purchase of major capital items or the payment of Council bonds for venue use.
- Where events have been funded for three consecutive years, events that demonstrate well-defined objectives, growth strategies, and broad appeal, can apply for a further three consecutive years' funding.
- Council must be acknowledged for their support through inclusion of Council's logo on printed and digital material, as well as acknowledging Council's contribution at public launches and in media releases.
- Applicants must declare any fundraising occurring as a result of the event taking place. Applicants will need to declare the beneficiaries of the funds, what the funds will be put toward, and the estimated dollar amount.

Local Heritage

The aim of the Local Heritage category is to provide financial assistance for projects and services that address the following Objectives identified in the [Community Strategic Plan 2040](#).



- **Our community are proud of where we live and our identity**
Strategy item: Value our heritage



Grants Officers

Emma Molloy and Alicia Iacono

Grant amount

Minimum: \$500 | Maximum: \$7,500

As a minimum, applicants must contribute at least 50% cash contribution of total project costs.

Category eligibility requirements

As a guide, **Local Heritage grant funded projects may include** (but are not limited to):

- Conservation works and maintenance works projects.
- Adaptive reuse projects.
- Interpretation projects.

Priority funding for 2025/2026 will be for: Streetscape improvements.

Examples of eligible projects:

- New and replacement front fences in accordance with the heritage style of the property.
- Repainting of properties in traditional heritage colours.
- Removal of features that do not contribute to the heritage streetscape.
- Repair to the façade of a heritage item.

Generally funding will not be provided for:

- New buildings or works.
- Routine maintenance.
- Purchase of heritage buildings.
- Relocation of buildings, or work on relocated buildings.

Please note:

- Applicants must contribute a minimum of 50% cash contribution of total project amount requested.
- All projects must be discussed with the Grants Officers for this category.
- 'Before' photos must be provided, and if the works require repainting, colour swatches must be included in your application.
- More information on Council's commitment to heritage, along with development and maintenance guidelines and the Schedule of Locally Listed Heritage Items in the Wagga Wagga Local Government Area, can be found at <https://wagga.nsw.gov.au/building-and-development/heritage>.
- Projects requesting retrospective funding for monies that have already been spent or works completed will not be considered for funding.

Neighbourhood & Rural Villages

The aim of the Neighbourhood and Rural Villages category is to provide financial assistance for projects and services that address the following Objectives identified in the [Community Strategic Plan 2040](#):



- **Our community are proud of where we live and our identity**

Strategy item: Support and grow strong and resilient village and neighbourhood communities

- **Our community feel welcome, included, and connected**

Strategy item: Activate community spaces to promote connectedness

Grants Officer

Victoria Lowe

Grant amount

Minimum: \$1,000 | Maximum: \$7,500



Category eligibility requirements

Projects that do two or more of the following:

- Increase community connection in neighbourhoods and rural villages at community centres, halls, and public spaces.
- Increase community pride in local Wiradyuri and First Nations culture and heritage.
- Provide opportunities for connection through recreational activity, arts, and leisure in community centres, halls, and public spaces.
- Demonstrate evidence of in-kind support by the applicant.

Note: Applicants are encouraged to provide letters of support from the communities/villages your program or project will benefit.

Examples of eligible projects:

- Outdoor movie night in a public space, for example, Paddy Osbourne Park, Tarcutta.
- Support the delivery of live music in neighbourhoods and rural villages.
- Activation of rural halls and community centres with a project or program that brings the community together.

Recreational & Community Facilities

The aim of the Recreational & Community Facilities category is to provide financial assistance for projects and services that address the following Objectives identified in the [Community Strategic Plan 2040](#):



- **Our community embraces healthier lifestyle choices and practices**

Strategy item: Promote access and participation for all sections of the community to a full range of sports and recreational activities



- **Our community are proud of where we live and our identity**

Strategy item: Support and grow strong and resilient village and neighbourhood communities



- **Our built environment is functional, attractive, and health promoting**

Strategy item: Improve the facilities of our spaces and places

Grants Officer

Joshua Walsh

Grant amount

Minimum: \$1,000 | Maximum: \$10,000

Category eligibility requirements



Projects that:

- Demonstrate a minimum level of 50% of financial and/or in-kind contribution of total project amount requested.
- Are located at Wagga Wagga City Council owned facilities, or facilities on Wagga Wagga City Council owned land in the Local Government Area.
- Enhance existing facilities.

Category Priorities:

- Increase the activation of community infrastructure.
- Improve accessibility and connection.
- Improve existing assets to maximise utilisation.
- Improve community health.
- Demonstrate collaboration with other community organisations.

Examples of eligible projects:

- Upgrading existing community facilities, e.g. upgrading amenities, lighting improvements.
- Improvement or installation of sport-specific facilities, e.g. installation of cricket nets.
- Funds toward sporting or recreational groups to construct, for example, a storage shed, shade structure, or install a mobility access ramp.

Rural Halls

The aim of the Rural Halls category is to provide financial assistance for projects and services that address the following Objective identified in the [Community Strategic Plan 2040](#):



- **Our built environment is functional, attractive, and health promoting**
Strategy item: Look after and maintain community assets

Grants Officer

Luke Fitzgerald

Grant amount

Minimum: \$500 | Maximum: \$10,000



List of halls that are eligible to apply:

- Book Book Hall
- Brookdale Hall
- Brucedale Hall
- Burrandana Hall
- Collingullie Soldiers Memorial Hall
- Currawarna Community Centre Hall
- Downside Hall
- Euberta Hall
- Galore Hall
- Humula Memorial Hall
- Humula Citizens Sports Club
- Ladysmith Memorial Hall
- Mangain Hall Community Centre
- Mangoplah Hall
- Oberne Creek Hall
- Oura Hall
- Tarcutta CWA Hall
- Tarcutta Soldiers Memorial Hall
- Uranquinty Neighbourhood Centre
- Uranquinty Community Hall

Category eligibility requirements

Projects that:

- Enhance the use and access to existing community infrastructure.
- Demonstrate a multi-use or shared capability across two or more user groups.
- Can commence within six months of the grants being made available, and completed within twelve months of notification.
- Offer a contribution from the applicant, which may be cash or in-kind support.

Examples of eligible projects:

- Improvements to infrastructure, for example: painting, repairing floors, re-wiring buildings, or improvements to mobility access.
- Upgrade of infrastructure, e.g. toilets, air-conditioning.

Please note:

- Projects should be accurately costed with quotes, and be accompanied by relevant plans, approvals, and risk assessments for all works involved.
- Examples of items not eligible for funding:
 - Purchase of appliances and items that are not a fixture in the building.
 - Ongoing maintenance.
 - Facilities for one-off events.

Note: For more information regarding risk management requirements for your project in this category, contact Luke Fitzgerald on 1300 292 442.

Small Business

The purpose of the Small Business category is to provide local businesses with the financial support they need to accelerate their business idea, create new jobs, or increase economic growth. The [Community Strategic Plan 2040](#) Objective is:



- **Wagga Wagga is an attractive location for people to live, work, and invest**

Strategy item: Attract and support local businesses, industry, and employment opportunities

Grants Officer

Sue Hanrahan

Grant amount

Minimum: \$1,000 | Maximum: \$7,500

Category eligibility requirements

Projects that:

- Demonstrate a minimum level of 50% cash and/or in-kind contribution of total project amount requested.
- Are located in the Wagga Wagga Local Government Area.

Category Priorities:

- Expansion of business.
- Improved customer experience.
- Implementation of an innovative project to enhance productivity and customer service.

Examples of eligible projects:

- Purchasing new equipment to expand production capabilities.
- Adaptation of the business or implementing a new customer service tool.
- Expansion of facility, or improved shopfront, footpath dining, or product display feature.
- Implementation of innovative idea/process in new or existing business.



Youth Programs & Projects

Youth Programs & Projects is a category that supports young people to develop and deliver their own youth-focused projects in the Wagga Wagga Local Government Area, and local organisations that work specifically with youth as their core business. The [Community Strategic Plan 2040](#) Objectives are:



- **Our community feel welcome, included, and connected**

Strategy item: Provide programs and activities to bring us together

Grants Officer

Melissa Fattore

Grant amount

Minimum: \$500 | Maximum: \$7,500

Category eligibility requirements

- Youth is defined as a person 12-24 years of age.
- Project must demonstrate evidence of youth involvement from concept to delivery and are the key drivers of the project.
- The project is either led by youth or involves youth with the support from a non-profit organisation/community group.



Category Priorities: projects that do two or more of the following:

- Increase access, equity, and participation for priority groups, including but not limited to: young people living with a disability, LGBTQIA+ youth, First Nations, and culturally and linguistically diverse young people.
- Improve the mental health and wellbeing of young people living in the Wagga Wagga Local Government Area.
- Demonstrate evidence of either cash or in-kind support by the applicant.

Examples of eligible projects:

- New events featuring live music, art, or performance events created by young people, or featuring young people.
- Out of school hours activities or events for young people in community centres or in parks or open spaces, in suburbs and rural village locations within the Wagga Wagga Local Government Area.
- Projects that encourage and support young people from diverse backgrounds, including but not limited to those with lived experience with disability, First Nations, and LGBTQIA+, to get involved in their local community.
- Creating an opportunity for young people to participate in upskilling opportunities or leadership experiences.
- Responding to identified gaps in services to support young people living in the Wagga Wagga Local Government Area.



Dr Sam Bowker's "The Art of Everywhere Else" (Global Art Histories), lecture series. Funded in Arts, Culture & Creative Industries, Annual Grants Program 2022/2023.

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