

Building Information Certificate

Environmental Planning and Assessment Act 1979 Division 6.7

Note 1: All details must be legibly printed in ink or typed

Note 2: "Council may, by notice in writing to the applicant, require the applicant to supply it with such information (including building plans, specifications, survey reports and certificates) as may reasonably be necessary to enable the proper determination of the application"

Applicant details

Title: Name: Surname:

Company (if applicable): ABN:

Postal Address:

Phone: Email:

Do you agree to receive all documents about this application by email (including the decision notice, plans, and related correspondence)? If you select **Yes**, you will not receive paper copies: Yes No

Signature: Date:

Applicant Details: Owner Owner's Agent Purchaser's Agent Other:

Inspection details

To arrange an inspection, please contact: Applicant Other

If Other, please specify: Name: Contact No:

Site details

Address:

Postcode: Legal Description (LOT & DP):

This application is made in relation to

Type of building: Residential Commercial Industrial Other

Number of storeys: Floor area of building or part:

The WHOLE site OR PART of the site (*Describe the part of the site e.g. dwelling, shed, patio etc*):

.....

Delegated authority

I authorise to act on my behalf in relation to this application. A copy of all correspondence should be forwarded to:

Name: Email:

Postal Address:

Consent of all owners of the subject property

As the owner(s) of the property(s) to which this application relates, I/we consent to this application being made and give authority for Council officers to enter the site to carry out inspections in relation to this application.

Owner 1 - Name: Signature:.....

Company and position (if applicable.):

Owner 2 - Name: Signature:.....

Company and position (if applicable.):

Owner 3 - Name: Signature:.....

Company and position (if applicable.):

ASIC register search provided for company ownership providing proof of company officers (visit <https://asic.gov.au/>)

- If there is more than one landowner, every owner must sign.
- For company ownership, the following company officers must sign and must be accompanied by ASIC register search providing proof of company officers (visit <http://asic.gov.au/>):
 - two (2) directors of the company; or
 - a director and a company secretary of the company; or
 - for a proprietary company that has a sole director who is also the sole company secretary – that director.
- Owners Corporation (Strata plan) – refer to requirements detailed in Council’s Development Application Preparation and Lodgement Guide.
- Refer to requirements detailed in Council’s Development Application Preparation and Lodgement Guide for other forms of ownership or where the site is in the process of changing hands or has changed hands in the past six months.
- If the proposed works affect a joint wall or fence, consent of both property owners is required.

Provide details of

Related consent or certificates (please provide if known)

Development Application: No: Date of issue: OR,

Complying Development Certificate: No: Date of issue: OR,

Construction Certificate: No: Date of issue:

Description of development (e.g. strata subdivision of development residential subdivision)

Privacy and personal information protection notice: The personal information provided is collected for the purpose of processing this application. Supply of personal information is legally required and failure to supply could cause delay in your application.

Office Use Only

App No: Date: Receipt: Fee: CSO:.....