Dear Neighbour,

I hope this note finds you well.

I am reaching out to let you know that your dog has been barking quite a bit lately, and at times, can be disruptive.

I understand it’s natural behaviour for dogs to bark, but I thought you might not be aware, especially if it happens when you’re not home.

The Council encourages neighbours to have a friendly chat in the first instance, so I wanted to take this opportunity to kindly raise the issue with you.

Thank you for taking the time to read this. I appreciate your understanding and hope we can work together to achieve a desired result for all involved.

Kind Regards,

Your Neighbour

Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_